Periodically the university has received threats indicating that a bomb or other destructive device has been placed somewhere on the campus. In the past threats to the university have been made through the news media, Western's switchboard, University Police, the building involved or other agencies. To date, no threat to Western has involved an actual bomb or other means of inflicting mass injury or damage. Due to the potential for harm, University Police will investigate and evaluate any such threats received by the university.

**Should you receive a threat to the university:**

- Try to record the exact language used by the caller
- Listen for background sounds that might help identify the location from which the call was made
- Pay attention to the voice - accent, age, sex, nervous or calm
- Does the caller sound spontaneous or rehearsed, or perhaps reading?
- Ask for details concerning location, detonation time, type of device
- Ask the caller WHY has a bomb been placed on campus? Is there a particular target?
- What does the caller hope to accomplish?
- If your phone is equipped to display the number of the calling phone, record it
- Record the exact time the call was received and the length of the call.
- **IMMEDIATELY** call University Police at 3911.

The details you provide about the call will be important to police as they evaluate the threat.

**Should you receive suspicious mail or discover an object that appears suspicious:**

- Do not move it or even touch it
- **IMMEDIATELY** call University Police at 3911 - identify yourself, describe what you have found and tell the dispatcher why it appears suspicious
- Without endangering yourself or others, try to keep people away from the object until police arrive

University Police will be responsible for the removal of suspicious mail or other objects.

University Police wish to emphasize that there is no reason to suspect that Western Washington University may be a target for an act of violence such as described above. However, other colleges and universities have, in the past, been targets of such activity.

University Police encourage reporting of any suspicious activity, such as strangers hanging around or seen entering private offices. Report such suspicious activity to University Police at 650-3911.