

Tutor Application

Tutoring Center
Wilson Library 280, (360) 650-3855
www.wvu.edu/tutoring
tutoring.center@wvu.edu

Date _____

APPLICANT INFORMATION

Name _____

Major _____

W# _____

GPA (WWU / Major) _____ / _____

Address _____

Year in college Fr So Jr Sr Gr

Expected graduation date _____

Number of work hours per week desired _____

Phone _____

Are you currently eligible for Work Study? Yes No

E-mail _____

If yes, have you accepted it for this year? Yes No

TUTOR SPECIALTIES

(List the WWU courses you are prepared to tutor, including your grade and instructor if applicable. If you listed a course you can tutor but haven't taken, list details for the course(s) in which you acquired the related experience.)

Subject	Course / Number(s)	Grade(s)	Instructor (if taken at WWU) or school taken at

REFERENCES

(Preferably someone familiar with your class performance in the subject(s) you tutor, your tutoring capabilities, and your ability to work closely with others.)

1. WWU faculty member (recent transfer students may list faculty from another institution)

Name _____ Phone () - _____ E-mail _____

What is your relationship with this reference? _____

2. Additional reference (non-family)

Name _____ Phone () - _____ E-mail _____

What is your relationship with this reference? _____

SHORT ESSAY QUESTIONS

(Answer the following questions on a separate page and attach to your application.)

1. List the skills you would bring to the Tutoring Center, and discuss the experience in which you developed them.
2. What do you think is important about the tutorial process?
3. How would you compare tutoring to the classroom experience?
4. What are your goals for the future?

ACADEMIC HISTORY

1. Attach a current copy of your WWU Academic History from Web4U.
2. Attach a transcript from your previous college or university for any transfer credits held(an unofficial copy is fine).

WORK HISTORY

(Please list your last four employers starting with the most recent, or attach a copy of your current resume.)

1. Employer _____ Position _____
Address _____ Employed From _____ To _____
City _____ State ____ Zip _____ Supervisor's name _____
Phone Number _____ Supervisor's title _____
Job Duties _____ Other contact info (if applicable) _____
_____ Reason for leaving _____

2. Employer _____ Position _____
Address _____ Employed From _____ To _____
City _____ State ____ Zip _____ Supervisor's name _____
Phone Number _____ Supervisor's title _____
Job Duties _____ Other contact info (if applicable) _____
_____ Reason for leaving _____

3. Employer _____ Position _____
Address _____ Employed From _____ To _____
City _____ State ____ Zip _____ Supervisor's name _____
Phone Number _____ Supervisor's title _____
Job Duties _____ Other contact info (if applicable) _____
_____ Reason for leaving _____

4. Employer _____ Position _____
Address _____ Employed From _____ To _____
City _____ State ____ Zip _____ Supervisor's name _____
Phone Number _____ Supervisor's title _____
Job Duties _____ Other contact info (if applicable) _____
_____ Reason for leaving _____

May we contact the employers listed above? Yes No

If not, tell us which you do not wish us to contact and why. _____

How many jobs have you had in the last three years not listed above? _____

List other tutoring-related experience, training, work, or credentials that you have. _____

WAIVER STATEMENT AND APPLICANT SIGNATURE

I verify that my application information is complete and truthful. I give permission to the hiring committee to contact my references and review my University records as necessary.

Signature: _____

Date: _____