

Western Crossing Meeting Minutes

Annual Meeting, May 7, 2013

Port of Bellingham, Mt. Baker Room

11:30 am

Board Members:

Bruce Shepard, President, WWU

Rob Fix, Executive Director, Port of Bellingham

Scott Walker, Port Commissioner

Peggy Zoro, WWU, Board of Trustees

Glenn Butler, Board Member

Guests:

Steve Swan, WWU, V.P. for University Relations

Lisa Wochos, WWU, Asst. Attorney General

Rich Van Den Hul, WWU, V.P. for Business & Financial Affairs

Frank Chmelik, Attorney, Port of Bellingham

Lydia Bennett, Port of Bellingham

- The meeting was called to order at 11:30 am by Peggy Zoro, President of the Board of Directors. Ms. Zoro requested that the agenda be amended to state that the Board will adjourn into closed session at the end of the meeting to discuss real estate matters.
- Motion was made to approve the minutes of the May 1, 2012 meeting. Motion passed unanimously.
- Rob Fix gave an update on the RFP Process for Waterfront Development. The development of the RFP includes 10.8 acres of Initial Development Opportunity that can be broken into three development areas: Parcel 1 is a 6.7 acre development area located between the Roeder Avenue viaduct and the future Granary/Bloedel Avenue.; Parcel 2 is a 3.6 acre development area located west of the future Bloedel Avenue, adjacent to the Waterway; and Parcel 3 is a 0.63 acre site under and supporting the Granary Building.
- Lydia Bennett gave a timeline on the RFP process. She reported that the City Planning Commission has reviewed the documents. The RFP for the three parcels will go out on May 15, 2013. Interviews with developers will occur July 29 to August 7 with a developer being selected by the Commission on August 20th.
- Lisa Wochos explained the proposed two word by-law revision. Article III, Section 2.a. will be amended to read "Accept and transfer real and personal property in the Waterfront District **or elsewhere** on behalf of the

Corporation.” A motion was made to accept the revision. Motion passed unanimously.

- Motion was made to reappoint Glenn Butler for a two (2) year term. Motion passed unanimously.
- The Board conducted an election for new officers for Western Crossing for the 2013-14 year.

- A motion was made to elect the following officers:

Rob Fix, President/Chairperson
Bruce Shepard, Vice President
Glenn Butler, Secretary
Scott Walker, Treasurer

Motion passed unanimously.

- There were no other items for discussion
- The meeting adjourned into closed session at 11:50 a.m. to discuss real estate matters.
- Meeting returned to open session at 12:35 at which time the meeting was adjourned.