Nominations are now being accepted for the 2015 Nakama Award, presented annually to a staff member in the Division of Enrollment & Student Services for outstanding contributions to the mission and goals of the Division.

1. **Eligibility**
   All permanent employees in the Division of Enrollment & Student Services, including classified staff and exempt professional staff, are eligible for the Nakama Award. Nominees must have worked in the Division a minimum of three years. Nominations are accepted from any Division staff member.

2. **Criteria**
   The Nakama Award recognizes the unique contributions and achievements of individuals who advance the mission and goals of the Division of Enrollment & Student Services, including those who:
   
   a. Demonstrate outstanding commitment to the development or support of students.
   b. Create or significantly contribute to initiatives which promote student success.
   c. Strengthen the Division’s work within the University and larger community.
   d. Provide dedicated and consistently excellent service to students and/or the Division.

3. **Nomination Instructions**
   
   a. Print this form and complete it by hand, or use it as a guide to create a Word document for submitting as an email attachment. If submitting as an attachment, please include your nominee’s name in the filename.
   
   b. Nomination forms are due by 5 p.m. on Friday August 7, 2015. Submit completed nomination form electronically, in person or by campus mail:

   | Attention:   | Sara Wilson            |
   | By Email:   | Sara.wilson@wwu.edu   |
   | Campus Mail: | MS 9001                |
   | In Person:  | OM 445                 |
   | By Fax:     | 360-650-6504           |
Nomination Form

2015 Nakama Award
Nominations due Friday, August 7

Your Name: ___________________________ Email: ___________________________

The Person You are Nominating

Name: _______________________________________

Position: _______________________________________

Department: _______________________________________

Years at WWU: _______ Mail Stop: _______ Phone: _______

1. Describe, in detail, the accomplishments of the nominee which you feel qualifies this person to be considered for the Nakama Award. Additional attachments and letters of support may be added as needed.

2. Describe, in detail, how the nominee has impacted the department, the division, or the larger university. Additional attachments and letters of support may be added as needed.