Western Washington University
Services and Activities Fee Committee Meeting
Monday, February 9, 2015
Viking Union 462A

PRESENT: Eric Alexander (AS), Christopher Bianco (DRAC), Ashley Demko (ACDS), David Fewings (Finance & Marketing), Aaron Ignac (ACDS), Tina Loudon (VP Designee), John Petrinovich-Bartich (Campus Rec), Ted Sealey (Journalism), Kenny Torre (DRAC), Raquel Wilson (AS), Annika Wolters (AS)

ABSENT: Kiera Alkema (DRAC), Steven Card (Athletics), Chelsea Ghant (AS), Adam Leonard (Campus Rec), Kurtis Pederson (Athletics), Marie Sather (Campus Rec), Quy Ton (DRAC)

The meeting was called to order at 12:05 by Tina Loudon.

Overview of Recommendations Made to Board of Trustees (BOT) Last Year
Loudon gave an overview of the materials that were given to the BOT last year that detailed the recommendations of the Services and Activities (S&A) Fee Committee for the current year.

- It was noted that last year the S&A Fee Committee was asked to provide recommendations for all the fees under their review by a specific date instead of piece mail to the AS Board. In response to Loudon’s question about the Associated Students (AS) Board’s timeline for reviewing the fees, Wolters indicated Ghant would be able to fill in details at a later meeting.
- It was noted that the summer S&A fee percentage rate was based upon the number of S&A fee programs that run during the summer. The summer S&A fee only goes up when the academic year fee goes up. Since the percentage is a fixed amount, discussions will be around how to distribute those funds, not about the rate of increase.
- Before funds are distributed, 3.5% for a Financial Aid Fund as required by law, Housing & Dining funds per bond covenants, and the Music Copyright Fee for the WWU campus are taken out first. From there funds are distributed between the AS, Athletics, Campus Recreation, and DRAC.
- Recommendations were based on projected revenue, and Loudon noted that a more detailed conversation on this will happen at a later meeting.
- Much of the increases to the constituent areas were due to mandatory increases in wages, as well as increasing travel expenses. In response to Wilson’s question about the difference in the request and in the allocation that Campus Rec. received, Loudon noted that Campus Recreation received more than they requested because the S&A Fee Committee felt Campus Rec. asked for too little to increase support for sports clubs.
- Wilson recommended that it would be helpful for the S&A Fee Committee to come to a consensus about what is a “carry forward” and what is a “reserve” since it seems that the terms are used differently by different areas represented on the committee.
- Loudon noted that the summer 2015 rate was already set and that we’d be discussing how those funds will be distributed.

Loudon noted that Ignac would be sending out a draft template for the budget requests to the S&A Fee Committee members.

Meeting adjourned at 12:45.