Western Washington University
Services and Activities Fee Committee Meeting
Wednesday, April 29, 2015
Viking Union 462A

PRESENT: Eric Alexander (AS), Kiera Alkema (DRAC), Christopher Bianco (DRAC), Steven Card (Athletics), Ashley Demko (ACDS), Bethany Drake (Athletics), Chelsea Ghant (AS), Aaron Ignac (ACDS), Tina Loudon (VP Designee), Osman Olivera (AS), John Petrinovich-Bartich (Campus Rec), Ted Sealey (Journalism), Raquel Wilson (AS), Quy Ton (DRAC)

ABSENT: David Fewings (Finance & Marketing), Adam Leonard (Campus Rec), Marie Sather (Campus Rec), Kenny Torre (DRAC), Annika Wolters (AS)

The meeting was called to order at 05:02pm by Tina Loudon.

Approval of Minutes
Motion – S&A-15-S-10 Approve
Motion S&A-15-S-10 approve Minutes of 04/22/15 meeting by Drake
Second: Alkema
Vote: 6-0-0 action passed

Overview of 2015-16 Budget Requests
The committee reviewed the overview of the 2015-16 S&A Fee Budget Requests. Card discussed the actual allocation figures that recently came out. It was noted that the actual allocations for 2014-15 were higher than what was budgeted for by almost $100,000 more, which, pending end of year adjustments, could affect the 2015-16 budget requests.

Discussion of 2015 Summer S&A Fee Allocations
Loudon gave an overview of the 2015 summer S&A Fee allocations. It was noted that Committee’s total summer requests are very close to what the projected revenue for summer is expected to be.

Discussion of Draft Services and Activities Committee Charge and Procedural Guidelines
The committee discussed the updated Draft Services and Activities Committee Charge and Procedural Guidelines.

- Ghant recommended striking the student having previous experience from the requirements for the Vice Chairperson position, noting that if included it would automatically eliminate Associate Students representatives from serving since they are re-elected yearly.
- In response to Wilson’s question regarding changing the number of representatives for Athletics, Loudon noted that a proposal would need to be put before the board for approval, then the Procedural Guidelines could be updated.
- The Committee discussed whether or not to keep the requirement for a personnel list of those positions funded by S&A Fees included in the budget proposals. This will be discussed further at a later meeting.
- Loudon will bring an updated copy of the Procedural Guidelines to the next meeting for the Committee to review.

Discussion of Reserve Items in Budget Requests
In light of the over-enrollment dollars allotted to each constituent area that Card mentioned at the beginning of the meeting, Wilson reminded the Committee of a previous discussion regarding reserve balances and funding reserve balances. Loudon suggested that the Committee continue this discussion and come to a consensus regarding reserve balances at the next meeting.

Motion to Adjourn – Ghant
All in favor.
Meeting adjourned at 5:53pm.