Nominations are now being accepted for the 2018 Nakama Award, presented annually to a staff member in the Division of Enrollment & Student Services for outstanding contributions to the mission and goals of the Division.

1. Eligibility
   All permanent employees in the Division of Enrollment & Student Services, including classified staff and exempt professional staff, are eligible for the Nakama Award. Nominees must have worked in the Division a minimum of three years. Nominations are accepted from any Division staff member.

2. Criteria
   The Nakama Award recognizes the unique contributions and achievements of individuals who advance the mission and goals of the Division of Enrollment & Student Services, including those who:
   
   a. Demonstrate outstanding commitment to the development or support of students.
   b. Create or significantly contribute to initiatives which promote student success.
   c. Strengthen the Division’s work within the University and larger community.
   d. Provide dedicated and consistently excellent service to students and/or the Division.

3. Nomination Instructions
   
   a. Print this form and complete it by hand, or use it as a guide to create a Word document for submitting as an email attachment. If submitting as an attachment, please include your nominee’s name in the filename.
   
   b. Nomination forms are due by 5 p.m. on Monday, May 21st. Submit a completed nomination form electronically, in person or by campus mail:

   Attention: Sara Wilson
   By Email: Sara.wilson@wwu.edu
   Campus Mail: MS 9001
   In Person: OM 445
   By Fax: 360-650-6504
Nomination Form

2018 Nakama Award

Nominations due
Monday, May 21st

Your Name:  Email:

The Person You are Nominating

Name:  
Position:  
Department:  
Years at WWU:  
Mail Stop:  
Phone:  

1. Describe, in detail, the accomplishments of the nominee which you feel qualifies this person to be considered for the Nakama Award. Additional attachments and letters of support may be added as needed.

2. Describe, in detail, how the nominee has impacted the department, the division, or the larger university. Additional attachments and letters of support may be added as needed.