

# Call for Nominations

## 2018 Nakama Award

Nominations due  
Monday, May 21st



Nominations are now being accepted for the 2018 Nakama Award, presented annually to a staff member in the Division of Enrollment & Student Services for outstanding contributions to the mission and goals of the Division.

### 1. Eligibility

All permanent employees in the Division of Enrollment & Student Services, including classified staff and exempt professional staff, are eligible for the Nakama Award. Nominees must have worked in the Division a minimum of three years. Nominations are accepted from any Division staff member.

### 2. Criteria

The Nakama Award recognizes the unique contributions and achievements of individuals who advance the mission and goals of the Division of Enrollment & Student Services, including those who:

- a. Demonstrate outstanding commitment to the development or support of students.
- b. Create or significantly contribute to initiatives which promote student success.
- c. Strengthen the Division's work within the University and larger community.
- d. Provide dedicated and consistently excellent service to students and/or the Division.

### 3. Nomination Instructions

- a. Print this form and complete it by hand, or use it as a guide to create a Word document for submitting as an email attachment. If submitting as an attachment, please include your nominee's name in the filename.
- b. Nomination forms are due by 5 p.m. on Monday, May 21st. Submit a completed nomination form electronically, in person or by campus mail:

Attention: Sara Wilson  
By Email: [Sara.wilson@wwu.edu](mailto:Sara.wilson@wwu.edu)  
Campus Mail: MS 9001  
In Person: OM 445  
By Fax: 360-650-6504

# Nomination Form

## 2018 Nakama Award

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Your Name: \_\_\_\_\_ Email: \_\_\_\_\_

### The Person You are Nominating

Name: \_\_\_\_\_

Position: \_\_\_\_\_

Department: \_\_\_\_\_

Years at WWU: \_\_\_\_\_ Mail Stop: \_\_\_\_\_ Phone: \_\_\_\_\_

1. Describe, in detail, the accomplishments of the nominee which you feel qualifies this person to be considered for the Nakama Award. Additional attachments and letters of support may be added as needed.
2. Describe, in detail, how the nominee has impacted the department, the division, or the larger university. Additional attachments and letters of support may be added as needed.