Western Washington University
Services and Activities Fee Committee Meeting: Constituent Overview Presentations
Wednesday, May 3, 2017
Viking Union 462A


Absent: Nanette Jackson, Ichi Kwon, Tina Loudon, Steve Vanderstaay

Member Not Yet Appointed: Faculty representative (voting member)

Chair Rosendahl called the meeting to order at 4:07 pm., and outlined the agenda:
- Open hearing comments/questions
- Approval of 26 April minutes
- Budget discussions & agreement on Committee recommendations
- Other business

Minutes of 26 April 2017

Moeller moved, Drake seconded, to approve the minutes of 26 April 2017. By show of hands, the motion to approve 26 April minutes passed unanimously.

Budget discussions

Chair Rosendahl called for continuing discussion on budget and recommendations for addressing the options as outlined in the 26 April minutes if tuition and the fee remain coupled and clarifying the language for option 1 and step 1 of option 2. After spirited debate, Drake moved, Ramsay seconded, to amend the minutes of 4-26-17 with the following text: Allocate to constituent groups by percentages based on FY17’s projected allocations.

There being no dissent, the motion to so amend the 4-26-17 minutes passed unanimously. Chair Rosendahl called for a motion to approve the 4-26-17 minutes as amended. It was so moved by Moeller, seconded by Rosendahl. There being no dissent, motion to so approve the amended 4-26-17 minutes carried.

Chair Rosendahl called for motion for the S&A fee committee to adopt options 1 & 2 as stated in the 26 April amended minutes. Moeller moved, seconded by Rybalka, to adopt options 1 & 2 as stated. There being no dissent the motion carried unanimously.

Chair Rosendahl called for discussion of Summer 17 distributions. Administrative Coordinator Wilson provided an explanation of projected credit hours, noting that Extended Education has provided an estimated student credit hour (SCH) of 23,567 which is substantially lower than the SCH for summer 2016 of 26,201. Discussion followed noting and clarifying the summer distribution and the fiscal year associated with those requests. Corrected figures were provided to the committee in reference to financial information they had been given in light of that discussion.

Summer 17 requests from the committee total $327,729. Estimated funds for distribution total $253,107 which leaves a shortfall of $74,622. Constituent groups were to revisit their budgets to identify what amount of funds were directly related to mandated increases and to consider areas in which to cut their budgets or use
reserves to cover the shortfall prior to the next meeting. It was also suggested to apply the percentage allocations from FY17 to the amount estimated for distribution to provide a starting budget for each constituent group but that scenario needs review. Discussion will continue at the next meeting.

Other Business

There being no other business or discussion for the good of the order, chair Rosendahl adjourned the meeting at 5:15 p.m.

Submitted by Karl Sponberg, Recorder