

*In Brief*₂₀₀₉₋₁₀

A Guide to
Western Washington University
Policies and Programs Concerning

Campus Safety
Use of Alcohol and Other Drugs
Sexual Misconduct



Published at Western Washington University by the
Office of the Vice President for Student Affairs and Academic
Support Services and the Office of University Communications

This booklet is available online at
www.wvu.edu/depts/vpsa/asr.shtml

In Brief is a joint project of the Office of the Vice President for Student Affairs and Academic Support Services and the Office of University Communications at Western Washington University.

Information in this publication is current as of September 2009. Subsequent changes in policy or reported statistics are reflected in the the University's Annual Security Report available at www.wwu.edu/depts/vpsa/asr.shtml.

In accordance with Western Washington University policy and applicable federal and state statutes, Western is committed to assuring all programs and activities are readily accessible to all eligible persons without regard to race, color, ethnicity, creed, religion, national origin, sex, age, disability, marital status, sexual orientation, or Vietnam-era or disabled veteran status.

Persons with questions relating to these policies or laws should call (360) 650-3307.

This publication is available in alternate formats upon request. For information, call (360) 650-3839 or e-mail the Vice President's office at vpsa.office@wwu.edu.

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WWU Information on the Web

WWU Home Page	www.wwu.edu
Alcohol/Drug Information.....	www.wwu.edu/depts/vpsa/AODinfo.shtml
Annual Security Report	www.wwu.edu/depts/vpsa/asr.shtml
Budget (Operating)	www.wwu.edu/upb/
Campus Safety Home.....	www.wwu.edu/depts/vpsa/campus_safety.shtml
Crime Prevention Tips	www.ps.wwu.edu/police/safety/prevention.aspx
Crime Reporting.....	www.ps.wwu.edu/police/crime
Environmental Health & Safety.....	www.wwu.edu/depts/ehs/index.shtml
New Student Services/Family Outreach.....	www.nssfo.wwu.edu
Prevention and Wellness	www.wwu.edu/chw/preventionandwellness/
University Communications	news.wwu.edu/
University Police	www.ps.wwu.edu/police
Vice President for Student Affairs	www.wwu.edu/depts/vpsa
Whistle Defense Program	www.ps.wwu.edu/police/services/whistledefense.aspx

WWU Campus Operator – (360) 650-3000

About This Booklet

In Brief is published annually by the Office of the Vice President for Student Affairs and Academic Support Services and the Office of University Communications, and is designed to provide specific information to all students, faculty and staff regarding their health and safety at Western Washington University. Sources of additional information on these topics are listed throughout the publication.

WWU GENERAL INFORMATION*

Opened in 1899, Western Washington University is consistently ranked as one of the top public master's granting universities in the West. The university is accredited by the Northwest Commission on Colleges and University. Additional information is available in the 2009-2010 General Catalog: www.wvu.edu/wvu_catalog/index.shtml

For the 2009-2010 academic year, annual tuition and fees for resident undergraduate students at Western is \$6,159. For resident graduate students, annual tuition and fees is \$7,329; for non-resident undergraduate students, it is \$17,190; and for non-resident graduate students, it is \$17,190. Estimated annual expenses for 2009-2010 include the following: \$8,394 for room and board; \$1,020 for books and supplies; \$1,125 for transportation; and \$2,052 for personal and miscellaneous expenses.

As a public university, Western is provided instructional support for students by the state of Washington. For the 2008-2009 academic year, the Higher Education Coordinating Board estimates that — on average — Washington State provided the following levels of state support per full-time student: \$6,063 for resident undergraduate students and \$9,908 for resident graduate students.

In addition, the Higher Education Coordinating Board estimates that the state of Washington provided financial aid support to students at an average rate of \$1,005 per resident undergraduate, \$285 per resident graduate student, \$77 per non-resident undergraduate, and \$462 per non-resident graduate student. Financial aid support is also provided to Western's students through federal aid programs, as well as through institutional loan and grant programs and private scholarships.

Information in this publication is current as of September 2009. Figures for 2009–2010 were not available at press time. Subsequent changes in policy or reported statistics will be reflected in Western's official Annual Security Report, available online at www.wvu.edu/depts/vpsa/asr.shtml

**Data source: Washington State Higher Education Coordinating Board*

To Report a Crime or Emergency

**Call 911 or x3911 (campus phones)
For escort service call x3555
(available dusk to dawn on campus)**



WWU STUDENT PROFILE*

Enrollment – All Students, Fall 2008

Undergraduate Headcount: 13,777

Full-time: 12,274

Part-time: 564

Graduate Headcount: 897

Full-time: 486

Part-time: 411

Non-Matriculated: 42

Men: 6,260 (45.4%)

Women: 7,517 (54.6%)

Average Age: Mean: 21.5; Median: 20; Mode: 19

Student/Faculty Ratio: 19:1 (Faculty FTE includes TAs)

*Data source: *WWU Quick Facts*

WWU EMPLOYEE PROFILE*

Faculty, Fall 2008

Headcount: 734 (627.9 FTE)

511 Faculty are full-time

88.4% of full-time faculty hold terminal degrees

Staff, Fall 2008 (Full & Part-Time)

Permanent Classified Staff: 792

Permanent Professional Staff: 414

Student Employees: 1,743

*Data source: *WWU Quick Facts*

YOUR RIGHT TO KNOW: DISCLOSURE OF CONSUMER INFORMATION

Western Washington University is committed to providing students, their families and the campus community full disclosure of all consumer information as required by state and federal law. A summary of required information, and where to access it, is as follows:

Information

Where to Find It

Alcohol and Other Drugs Policy

www.wwu.edu/depts/vpsa/AODinfo.shtml

Athlete Completion Rates

www.vikings.cstv.com/ot/academic-excellence.html

Campus Weapons Policy

www.ps.wwu.edu/police/about/policies.aspx

Confidentiality of Student

Records*

www.wwu.edu/depts/registrar/records_grading.shtml#ferpa

Financial Aid Information

www.finaid.wwu.edu/finaid/

Graduation and Transfer Rates

west.wwu.edu/factbook/

Student Rights and Responsibilities

www.wwu.edu/depts/dos/stulife/JA_sturesp.shtml

Voter Registration Information

www.secstate.wa.gov/elections/register.aspx

*** Confidentiality of Student Records:** As a public educational institution, it is the duty of Western Washington University to protect the privacy of its students. Name, local telephone number, enrollment status, dates of attendance, and degrees/awards are the only items which are considered to be public information and are released only to those parties who have a legitimate educational interest. Students who do not wish this information to be available for release should sign a “Request for Confidential Status of Directory Information” form, available in the Registrar’s Office (Old Main 230). For additional information, see the Student Records Policy in Appendix E of the 2009-2010 General Catalog: www.wvu.edu/wwu_catalog/index.shtml

Campus Safety

Campus safety and security is a shared responsibility. Clearly, the best protection against crime is an aware, informed, and alert campus community. Each member of Western’s community needs to accept the challenge of living in a way that promotes health and well-being for themselves and others. The information in this brochure, provided in compliance with state and federal law, is intended to help foster a safe environment.

The vast majority of students, faculty, staff, and visitors do not experience crime at Western. However, crime sometimes occurs despite our best efforts and yours. Useful prevention tips are provided online by the University Police Department, at www.wvu.edu/police/safety/prevention.aspx. Environmental Health and Safety also offers a range on online safety information for students, faculty, and staff at www.wvu.edu/depts/ehs/index.shtml.

UNIVERSITY POLICE

The Western Washington University Police Department employs 15 officers, all of whom are commissioned by the state of Washington. They receive the same training and are vested with the same powers of law enforcement as city, county and state officers.

The Western Washington University Police Department has primary responsibility for law enforcement on campus. They work closely with federal, state and local law enforcement agencies, and have mutual aid agreements in place with the Bellingham Police Department, the Whatcom County Sheriff’s Office, the Washington State Patrol and the police departments of all four-year public universities in the state (Central Washington University, Eastern Washington University, the Evergreen State College, Washington State University, and the University of Washington).

University Police officers investigate all crimes reported on campus and enforce all applicable criminal and traffic laws. Persons arrested by University Police officers have their cases adjudicated in local courts.

In addition to their law enforcement responsibilities, officers respond to all emergencies on campus and provide a variety of public services, including crime prevention education and crime prevention through environmental design (reviewing building plans to assure campus security). They also supervise the Green Coats, Western’s student security patrol.

During the academic year, the student security patrol employs an average of 21 public safety assistants, known as Green Coats. Although not police officers, these students are trained to provide services such as dispatching and vehicle/foot patrols. They also check academic buildings and residence halls for unsecured doors and windows, and report hazardous conditions. Green Coats are on duty every day.

The University Police Department is in the University Services Building, located at 2001 Bill McDonald Parkway, and operates 24 hours a day 7 days a week.

PERSONAL SAFETY ESCORTS

The WWU Police Department provides safety escorts to or from any location on or near campus 24 hours a day, 7 days a week. To request a safety escort, call 360-650-3555.

SAFE CAMPUS HOTLINE

To help maintain the safety and security of Western’s community, the university has established a “SAFE Campus” hotline, 360-650-SAFE or 360-650-7233. Anyone who is concerned about a person’s actions or behavior, or believes they may pose a safety risk to themselves or others, is asked to call. The SAFE Campus number is answered by a trained staff member and is available 24 hours a day, 7 days a week.

‘WESTERN ALERT’ EMERGENCY NOTIFICATION SYSTEM

Western Alert is an emergency notification system that gives Western the ability to share health and safety emergency information with members of the campus community quickly — by e-mail and cell phone text messaging. Students, faculty and staff must “opt in” to receive Western Alert text messages (you will receive e-mail alerts via your official university account automatically).

To “opt in” to receive text messages, login to your Web4U account online at www.wvu.edu/web4u. Select “Personal Information,” then “View/Update Addresses and Phones,” and fill out an online “Address/Phone Change Form.” Enter your cell phone number, and finish by pressing the “Update” button. Your phone number will be kept confidential, and will only be used to communicate with you in two circumstances: during an emergency and during occasional tests of the Western Alert system.

The university will test the Western Alert emergency notification system two to three times a year to ensure that it is working properly; these tests will be carefully identified and widely publicized. Please be advised that your cell phone service provider may apply a small standard text message fee when you receive an emergency alert.

Crime Prevention Programs

Crime prevention programs are sponsored by various campus offices and organizations throughout the year. University Police, Environmental Health and Safety, Prevention and Wellness, and the Associated Students' Resource and Outreach Programs share information with students, faculty and staff, through new student and faculty/staff orientation sessions, drop-in programs, and residence hall programs (upon request). For additional information contact University Police at 360-650-3555, Environmental Health and Safety at 360-650-3064, or Prevention and Wellness at 360-650-2993.

ASSOCIATED STUDENTS PROGRAMS

DRUG INFORMATION CENTER: Provides students and the university community with drug information to increase community awareness of the social, physical and economic implications of drug use and abuse. Viking Union 517, druginfo.as.wvu.edu, 360-650-6117.

LEGAL INFORMATION CENTER: Provides students with information about laws and can make referrals to attorneys and agencies off campus. Does not offer legal representation or advice. Viking Union 512, legalinfo.as.wvu.edu, 360-650-6111.

LESBIAN, GAY, BISEXUAL AND TRANSGENDER ALLIANCE: Provides students with information about sexual assault and sexual harassment specific to the needs of gay, lesbian, transgender and bisexual people. Viking Union 515, lgbt.a.as.wvu.edu, 360-650-6120.

SEXUAL AWARENESS CENTER: Dispenses information on AIDS and other sexually transmitted diseases; rape and sexual harassment; abortion, pregnancy, and birth control; gay, lesbian and bisexual concerns; and local health services. Referrals are also made to human services agencies. Viking Union 518, sac.as.wvu.edu, 360-650-6117.

WOMEN'S CENTER: Seeks to raise awareness of safety concerns and to empower women through sponsorship of self-defense classes, seminars and activities scheduled throughout the year, including the annual *Take Back the Night* event in April. Viking Union 514, women.as.wvu.edu, 360-650-6114.

REPORTING CRIMES ON CAMPUS

The University Police Department encourages anyone who is the victim of or witness to a crime to promptly report the incident. University Police can be contacted by dialing x3911 from a campus phone, or 360-650-3911 from a cell phone or off-campus phone.

In the case of sexual assault or other violent crime, whether on- or off-campus, initial contact may be made by calling Western's Crime and Sexual Assault Services' (CASAS) 24-hour help line at 360-650-3700. In addition to providing a variety of support services, CASAS staff can assist victims with making a report to the appropriate police agency.

Emergency *blue light* call boxes are located throughout the campus, in remote parking lots and in commonly travelled areas. The call boxes are blue and white and have a blue light glowing above them. They are connected directly to the University Police dispatcher and coded so the location of the phone is identified automatically.

Exterior courtesy phones with an emergency call button are located at the main entrance of each campus residence hall. The emergency call button is connected directly to the University Police dispatcher. A map of call box and courtesy phone locations is available online at www.ps.wvu.edu/police/safety/map.aspx.

For more information on contacting police, visit the University Police web site at www.ps.wvu.edu/police/crime. Information on reporting crimes at Western's off-campus sites is listed on page 19 in this document.

CONFIDENTIAL CRIME REPORTING PROCEDURES

If you are the victim of a crime and do not want to pursue action within the university or criminal justice system, you may still want to consider making a confidential report. With your permission, the University Police Department, the CASAS help line, or a campus security authority – "an official of an institution who has significant responsibility for student and campus activities, including but not limited to, student housing, student discipline, and campus judicial procedures" – can file a report on the details of the incident without revealing your identity. Campus security authorities at Western include:

Associate Dean of Student Life Coordinator, Lifestyle Advisors Program	Viking Union 506 Old Main 560	360-650-3706 360-650-3074
Dean of Students	Viking Union 547	360-650-3450
Director, disAbility Resources for Students	Old Main 110	360-650-3844
Director, New Student Services	Old Main 330F	360-650-3846
Director, Prevention & Wellness	Old Main 560	360-650-3074
Director, University Residences	Edens Hall 101	360-650-2950
Director, Prevention & Wellness Services	Old Main 560	360-650-3074
Director, University Residences	Edens Hall 101	360-650-2950
Director, Student Activities	Viking Union 547	360-650-3450
University Judicial Officer	Viking Union 506	360-650-3706

Professional and pastoral counselors are not required to report crimes disclosed to them when acting in their professional roles; incidents disclosed to them may not be included in Western's published crime statistics unless also reported to police or to a campus security authority by the victim or a witness. Counselors are encouraged, when appropriate, to inform students they are counseling of the option to report crimes on a voluntary, confidential basis for inclusion in the annual crime statistics.

TIMELY WARNING POLICY

In the event that a situation arises – either on or off campus – that, in the judgment of the Chief of University Police or his/her designee, constitutes an ongoing or continuing threat, a campus-wide “timely warning” will be issued. The warning will be issued through the university e-mail system to students, faculty and staff.

Depending on the particular circumstances of the crime, University Police may use a range of other notification methods, including campus web sites, posted flyers, and the Western Alert emergency notification system.

Anyone with information warranting a timely warning should report the circumstances to the University Police Department, by phone (360-650-3911) or in person at the University Police Department (2001 Bill McDonald Parkway).

REGISTERED SEX OFFENDERS

The Campus Sex Crimes Prevention Act of 2000 is a federal law that provides for the tracking of convicted, registered sex offenders at institutions of higher education. The act requires sex offenders to provide notice to each institution of higher education at which they are employed or enrolled as a student. In addition, the law requires institutions to issue a statement advising members of the campus community where they can obtain information provided by the state on registered sex offenders.

In Bellingham, information regarding registered sex offenders may be obtained through the Bellingham Police Department, the Whatcom County Sheriff’s Office, or the online Washington State Sex Offender Information Center. Information is also available from the University Police Department.

University Police	360-650-3555
Whatcom County Sheriff’s Office	360-676-6650
Bellingham Police Department	360-676-6920
Online.....	www.cob.org/PIRSexOffenders
or.....	www.co.whatcom.wa.us/sheriff/sexoffenders/index.jsp
or.....	www.icrimewatch.net/washington.php
or.....	www.ps.wvu.edu/police/crime/sexoffenders.aspx

WESTERN’S OFF-CAMPUS FACILITIES

Western conducts off-campus academic activities that involve students at the Hannegan Environmental Center in Bellingham; the Education Centers at Bremerton, Everett, Port Angeles, and Seattle; and the Shannon Point Marine Center in Anacortes. The Associated Students of WWU operates the Lakewood facility at Bellingham’s Lake Whatcom, as well as the Viqueen Lodge on Sinclair Island.

No crimes or policy violations were reported in 2008 at the Hannegan Environmental Center, the Lakewood or Viqueen Lodge facilities, or the Shannon Point Marine Center.

Western provides degree program classes on the campuses of Everett Community College; Olympic College in Bremerton; Peninsula College in Port Angeles, and North Seattle Community College. Additional crime and safety information can be obtained directly from these institutions.

At all off-campus locations, dial 911 if you need an immediate response to an emergency (police, fire or medical assistance).

For non-emergencies, use the following phone numbers to reach campus or local police during normal business hours.

WWU Police (Bellingham campus)	360-650-3555
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WWU Extended Education Centers:

Everett Community College (Campus Security)	425-388-9912
Hannegan Environmental Center (Bellingham Police)	360-676-6911
North Seattle Community College (Campus Security)	206-527-3636
Olympic College, Bremerton (Campus Security)	360-475-7800
Peninsula College (Port Angeles Police)	360-452-4545
Shannon Point Marine Laboratory (Anacortes Police)	360-293-4684

When reporting a crime to local police or police on another campus, please ask them to forward a copy of your crime report to the WWU Police Department.

CAMPUS CRIME STATISTICS

Western officials recognize that not all crime is reported. As described elsewhere in this publication, several resources exist to provide support to victims of crimes, and teach crime prevention strategies to members of the campus community. Students, faculty and staff are encouraged to utilize these services and to help the university stop crime by reporting incidents to appropriate university departments.

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act of 1998 requires the annual publication of select campus crime, arrest, and referral statistics for the previous three years. Beginning with the 1999 calendar year, the Clery Act requires expanded reporting that includes crimes and arrests occurring in certain off-campus locations.

The Office of the Vice President for Student Affairs and Academic Support Services and the Office of University Communications coordinate the preparation of the annual In Brief publication, including the gathering of crime statistics. The annual crime statistics are compiled from data provided by the University Police Department, the Bellingham Police Department, University Residences, University Judicial Services, and campus security authorities. To gather statistics for off-campus facilities, the University Police Department requests information from each facility's staff and from local authorities.

Category/Venue	2006	2007	2008
Murder and Non-Negligent Manslaughter	0	0	0
On campus - Total	0	0	0
On campus - <i>Residential Facilities Only</i>	0	0	0
Non-Campus Building or Property	0	0	0
Adjacent Public Property	0	0	0
Negligent Manslaughter	0	0	0
On campus - Total	0	0	0
On campus - <i>Residential Facilities Only</i>	0	0	0
Non-Campus Building or Property	0	0	0
Adjacent Public Property	0	0	0
Forcible Sex Offenses*	1	2	0
On campus - Total	0	1	0
On campus - <i>Residential Facilities Only</i>	0	1	0
Non-Campus Building or Property	1	1	0
Adjacent Public Property	0	0	0
Nonforcible Sex Offenses*	0	0	1
On campus - Total	0	0	0
On campus - <i>Residential Facilities Only</i>	0	0	0
Non-Campus Building or Property	0	0	1
Adjacent Public Property	0	0	0
Robbery	5	2	1
On campus - Total	0	0	1
On campus - <i>Residential Facilities Only</i>	0	0	0
Non-Campus Building or Property	5	1	0
Adjacent Public Property	0	1	0
Aggravated Assault	0	4	4
On campus - Total	0	0	0
On campus - <i>Residential Facilities Only</i>	0	0	0
Non-Campus Building or Property	0	3	2
Adjacent Public Property	0	1	2
Burglary	38	13	21
On campus - Total	36	11	21
On campus - <i>Residential Facilities Only</i>	22	9	15
Non-Campus Building or Property	2	2	0
Adjacent Public Property	0	0	0
Motor Vehicle Theft	27	19	7
On campus - Total	3	5	3
On campus - <i>Residential Facilities Only</i>	0	0	0
Non-Campus Building or Property	19	13	3
Adjacent Public Property	5	1	1

* The FBI defines "forcible sex offenses" as: rape and attempted rape, forcible sodomy, sexual assault with an object and forcible fondling. The FBI defines "non-forcible sex offenses" as: incest and statutory rape. The crime definitions used to collate the statistics in this report conform with the requirements of the FBI Uniform Crime Reporting Program. For definitions, please see www.wvu.edu/depts/vpsa/crime-defs.htm.

These statistics represent crimes reported to a wide variety of officials, both on and off campus. (See page 7 for a detailed description.) Officials at WVU take a very proactive approach in the enforcement of University policies and local, state and federal laws. Higher numbers do not necessarily mean higher occurrences of crime. Higher numbers are often a result of comprehensive reporting and enforcement.

Category/Venue	2006	2007	2008
Arson	0	1	0
On campus - Total	0	1	0
On campus - Residential Facilities Only	0	0	0
Non-Campus Building or Property	0	0	0
Adjacent Public Property	0	0	0
Arrests for Liquor Law Violations	96	128	61
On campus - Total	66	80	49
On campus - Residential Facilities Only	42	42	20
Non-Campus Building or Property	23	47	12
Adjacent Public Property	7	1	0
Arrests for Drug Related Violations	29	58	28
On campus - Total	3	29	17
On campus - Residential Facilities Only	2	10	3
Non-Campus Building or Property	22	29	9
Adjacent Public Property	4	0	2
Arrests for Illegal Weapons Possession	5	6	1
On campus - Total	0	1	1
On campus - Residential Facilities Only	0	1	0
Non-Campus Building or Property	4	5	0
Adjacent Public Property	1	0	0
Disciplinary Referrals for Liquor Law Violations**	466	655	401
On campus - Total	466	655	401
On campus - Residential Facilities Only	464	653	329
Non-Campus Building or Property	0	0	0
Adjacent Public Property	0	0	0
Disciplinary Referrals for Drug Related Violations**	84	98	268
On campus - Total	84	98	268
On campus - Residential Facilities Only	84	98	212
Non-Campus Building or Property	0	0	0
Adjacent Public Property	0	0	0
Disciplinary Referrals for Illegal Weapons Possession**	7	7	2
On campus - Total	7	7	2
On campus - Residential Facilities Only	7	7	2
Non-Campus Building or Property	0	0	0
Adjacent Public Property	0	0	0

**The number of persons referred for disciplinary action do not include persons who were also arrested and reported in the arrest categories above.

For up-to-date statistics, go to: www.wvu.edu/depts/vpsa/crime_stats.shtml.

On campus is defined as any building or property owned or controlled by an institution within the same reasonably contiguous geographic area and used by the institution in direct support of, or in a manner related to, the institution's educational purposes, including residence halls and any building or property that is within or reasonably contiguous to the said area and is owned by the institution but controlled by another person, is frequently used by students, and supports institutional purposes (such as a food or other retail vendor).

Non-campus building or property is defined as any building or property owned or controlled by a student organization that is officially recognized by the institution and any building or property owned or controlled by an institution that is used in direct support of, or in relation to, the institution's educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution. This category includes any incidents reported at WWU's Lakewood facility at Lake Whatcom, Bellingham; Viqueen Lodge on Sinclair Island; the Hannegan Environmental Center, Bellingham; WWU Shannon Point Marine Laboratory, Anacortes; and the Education Centers at Bremerton, Everett, Port Angeles, and Seattle.

Adjacent public property is defined as all public property (including thoroughfares, streets, sidewalks, and parking facilities) that is within the campus or immediately adjacent to and accessible from the campus.

DAILY CRIME LOG

Western's police department maintains a Daily Crime Log that records, by date, all crimes and other serious incidents that occur on campus, in a non-campus building or property, on public property, or within the department's patrol jurisdiction. The Daily Crime Log is available for public inspection at www.ps.wvu.edu/police/log or by visiting the WWU Police Department in the Campus Services Building, 2001 Bill McDonald Parkway during normal business hours.

WEAPONS POLICY

University policy strictly prohibits the possession or use of firearms or dangerous weapons on campus by anyone except duly appointed and commissioned law enforcement officials. Members of the campus community and/or visitors who bring firearms or other weapons to campus must immediately place them in the university-provided storage facility, located in the Department of Public Safety at 2001 Bill McDonald Parkway. The storage facility is accessible 24 hours a day, 7 days a week. For additional information, refer to Western's Policy on Possessing Firearms or Dangerous Weapons on WWU Campus at www.ps.wvu.edu/police/about/policies.aspx#firearms.

HATE CRIMES

The Clery Act requires the reporting of any crime included in the selected crime classifications and/or any other crime involving bodily injury that manifests evidence that the victim was intentionally selected because of their actual or perceived race, gender, religion, sexual orientation, ethnicity or disability. No hate crimes were reported at Western in 2006, 2007 or 2008.

SECURITY AND ACCESS TO CAMPUS FACILITIES

During business hours, the university (excluding certain housing facilities) is open to all students, parents, employees, contractors, guests, and invitees. During non-business hours, access to campus facilities is made by appropriate authorization only. The University Police Department posts a schedule of building hours on their web site at www.ps.wvu.edu/police/services/buildinghours.aspx

Campus residence halls are secured 24 hours a day. All residents have key access to their building and room. In the event that a resident loses his/her room key, the lock is immediately changed to minimize the risk of an unauthorized person gaining entry.

Keys for offices, buildings and campus residence halls are closely controlled by the University Lockshop and by the heads of departments and units. Reproduction of keys is authorized by the Office of Space Administration. Individuals must sign out keys through the Lockshop, located in the Campus Services Building, 2001 Bill McDonald Parkway.

The University Police Department believes in crime prevention through environmental design, and regularly reviews building and renovation plans to assure campus safety and security. University Police officers and Green Coats patrol the campus and report hazardous conditions, including malfunctioning lights and other unsafe physical conditions to the Facilities Maintenance Office for correction.

UNIVERSITY RESIDENCES

The staff of University Residences works closely with campus safety officials and others to make living groups safe, secure communities. All students in campus housing ultimately must share in this responsibility.

Residence Life staff members are on duty in every building/complex from 7:00 p.m. to 7:00 a.m. daily. They are trained to respond to emergency situations and address any safety or security issues that arise. A full-time, professional resident director manages each building/complex and lives on site.

Residence Life staff offer programs on a range of safety-related topics, including sexual assault prevention, responsible use of alcohol, and personal safety awareness. Detailed safety information, including information on residence hall policies and procedures, is provided to all students living on campus via the Residential Community Handbook.

Alcohol and Other Drugs

The Federal Drug-Free Workplace Act of 1988 and the Federal Drug-Free Schools and Communities Act Amendments of 1989 require that universities promote the reduction of risk associated with alcohol and other drug use through the adoption and implementation of policies and programs designed to educate the university community about the dangers of alcohol and other drug abuse and to prevent the unlawful possession, use or distribution of illicit drugs and alcohol by students and employees on university property or while involved in university business or activities.

Western's policies on substance abuse and alcoholic beverages are outlined below, along with related information on: university sanctions for violation of these policies; criminal sanctions for the illegal possession or distribution of drugs and alcohol; the health risks of drugs and alcohol; and places to get help concerning the illicit use and abuse of alcohol and drugs. Please read this material carefully. There is much information here, some of it technical, and all of it vitally important. The university will review its alcohol and other drugs programs annually for effectiveness and consistency of application and, where necessary, make appropriate changes.

POLICY CONCERNING ALCOHOL AND OTHER DRUGS*

Western Washington University is committed to providing an environment for students, faculty and staff that is free of alcohol and other drug abuse. The university maintains this commitment in support of academic excellence, work performance, and quality of life as well as for the future well-being of all members of this community.

Western Washington University provides: (a) information about alcohol and other drugs and the reduction of associated risks; (b) appropriate intervention when alcohol or other drug use creates unwanted or unintended consequences; and (c) support for members of this community in reducing the risk of consequences associated with alcohol and other drug abuse.

Western Washington University will uphold state and federal laws pertaining to alcohol and other drug use. All students, faculty and staff are required to comply with these laws. Action will be taken on any violation of state or federal law or university regulations concerning alcohol and other drugs which (a) occurs in or on property controlled or owned by Western Washington University; or (b) involves University business or activities; or (c) relates directly and materially to the fitness of staff or faculty members in their professional capacities.

**Approved by the Western Washington University Board of Trustees April 1999*

Get Help When You Need It

**Call ADCAS at 360-650-3643
or the Washington State Employee Assistance Program
at 877-313-4455 (toll free)**

The Alcohol and Drug Consultation, Assessment, and Skills (ADCAS) program provides counseling and treatment for students who want to change their drinking and/or drug use patterns. ADCAS also provides support for friends, partners, and roommates impacted by the alcohol and/or drug use of others. ADCAS is located in Old Main 560. Additional information is available at www.wvu.edu/chw/preventionandwellness/ad_adcas.html

The Washington State Employee Assistance Program provides support and resources to faculty and staff who want to change their drinking and/or drug use patterns. After hours assistance is available by calling 866-704-6364 (toll free). The Washington State Employee Assistance Program is located at 1720 Ellis Street, Suite 200. Additional information is available at www.dop.wa.gov/EAP/Pages/default.aspx

The following are selected legal and university guidelines related to alcohol possession and consumption, unlawful possession or distribution of illicit drugs, standards of conduct, and disciplinary sanctions.



ALCOHOL

As prescribed by state law, no person under the age of 21 may acquire, possess or consume any alcoholic beverage. It is unlawful for any person to provide alcoholic beverages to someone under the age of 21. It is also illegal to sell alcohol without a permit. The punishment for a person convicted of violating any of the state laws described above may include imprisonment and/or fines. For full details, go to www.wvu.edu/depts/vpsa/AODpenalties.shtml

Generally, possession and consumption of alcoholic beverages are not permitted on campus. The exceptions – for persons of legal drinking age only – are:

- Events for which a banquet permit has been obtained. Authorization, in accordance with appropriate state laws, can be obtained from the Assistant Vice President for Student Affairs. Contact Linda Olson at 360-650-7729.
- Private dwelling places. Western's Residence Life policy defines private dwelling places as individual residence rooms or apartments with the door closed.

CONTROLLED SUBSTANCES

There are numerous local, state and federal statutes related to the manufacture, distribution, dispensation, possession, and use of controlled substances. Legal sanctions range from loss of financial aid, to fines, to multi-year prison terms, and may be imposed for both felony and misdemeanor convictions. More severe penalties are provided for persons convicted of providing controlled substances to minors and for repeat offenses.

A partial list of drugs considered to be controlled substances in Washington State includes: barbiturates, narcotics (opium and cocaine as well as drugs extracted, derived or synthesized from opium and cocaine such as crack cocaine and heroin), hallucinogenic substances (LSD, peyote, mescaline, psilocybin, PCP, THC, MDA, STP), marijuana, and methamphetamine.

SANCTIONS

Individuals who violate Western's regulations concerning alcohol and other drugs will be subject to sanctions including – but not limited to – written reprimand, termination of employment, suspension, expulsion, or referral for prosecution. The university will follow established processes for violation of policies. For specific citations of those procedures, go to www.wvu.edu/depts/vpsa/policy_violation_procs.shtml. For additional information, see www.wvu.edu/depts/vpsa/AODinfo.shtml.

To Report a Crime or Emergency

**Call 911 or x3911 (campus phones)
For a safety escort call x3555
(available dusk to dawn on campus)**



Health Risks Associated with

Category	Drug	Possible Effects
Alcohol	Beer, wine, liquor	Muscle relaxation; impaired motor control, memory and judgment; depression; intoxication.
Cannabis	Marijuana, pot, hashish, hashish oil	Altered sense of time and visual perception; euphoria; memory interference; reduced coordination and reflex response capacity.
Enactogens	MDMA, Ecstasy, X, XTC	Increased heart rate, blood pressure and body temperature; sense of energy and alertness; feelings of empathy and enhanced positive emotions; thirst, dry mouth, teeth clenching, muscle tension, cramping and possible nausea. After effects: headache, irritability, depression, anxiety; desire to be alone; verbal and visual memory decrease up to 2 weeks.
Hallucinogens	LSD (acid), psilocybin, peyote, mescaline, many other natural and synthetic hallucinogens	Altered sense of time, space and visual perception; disorientation; hallucinations; nausea; dilated pupils; cross sensory perceptions; dizziness; increased temperature, blood pressure and heart rate; sweating and chills.
Narcotics Opiates	Heroin, codeine, morphine, opium, percodan, percocet, fentanyl	Euphoria; drowsiness; nausea; respiratory depression.
Nicotine	Cigarette, cigar, pipe smoking; chewing tobacco	Increased heart rate and blood pressure; irritation of eyes, nose and respiratory tract; shortness of breath; decreased sensitivity to taste; depression.
Sedatives	Barbiturates, tranquilizers, ethaqualone, other depressants	Drowsiness; slurred speech; disorientation; impaired coordination.
Steroids	Anabolic steroids	Acne; aggressive behavior; anger management problems; cholesterol imbalance; impotence; psychosis.
Stimulants	Amphetamines, cocaine, crack, speed, diet pills; other natural and synthetic drugs	Increased alertness; increased pulse and blood pressure; euphoria; pupil dilation; insomnia; loss of appetite. Fatigue and some depression after effects wear off.
Club Drugs	GHB, Rohypnol, Ketamine	These drugs are often associated with sexual assaults due to their amnesia inducing and intoxication like effects. Partial or complete amnesia; intoxication effects similar to alcohol. Ketamine can create hallucinations.

Alcohol and Other Drugs

Complications	Dependence Potential
Severe impairment of all physical and mental functions; high risk of choking or injury from falls or accidents; loss of consciousness; coma; death due to anesthesia of brain centers controlling breathing and heart rate.	Yes
Fatigue; reactions ranging from mild anxiety to panic and paranoia; confusion, disorientation; hallucinations and distortions of sense perceptions.	Yes
Jitteriness, teeth clenching; dangerously high body temperature, hypertension, dehydration; confusion, sleep problems, anxiety, paranoia, hallucinations; permanent damage to parts of the brain critical to thought, memory and pleasure. At higher or repeated doses large temperature increase can be lethal.	Yes, possible
Impaired judgment leading to impulsive actions; paranoia; rapid mood swings; <i>bad trip</i> —fear, anxiety, paranoia, panic and hallucinations to match; exhaustion after use; depression; fears—often of death, of one’s mind not working right or flashbacks.	Unknown
Shallow and slow breathing; dizziness; vomiting; sweating; convulsions; coma; possible death.	Yes
Increased risk of: heart attack; cardiovascular disease; mouth, throat and lung cancer and other pulmonary diseases.	Yes
Shallow respiration; weak and rapid pulse; coma; possible death from depression of central nervous system functions.	Yes
Aggressive behavior; rage; psychosis; reduced fertility; stroke; liver damage; increased cancer risk.	Yes
Agitation; irritability; dizziness; confusion; tactile or visual hallucinations; seizure; convulsion; stroke; possible death. After effects: exhaustion; depression.	Yes
Nausea, vomiting; impaired coordination, confusion; muscle spasms; blurred vision, dizziness; slurred speech; hallucinations, unconsciousness, amnesia; aggressive behavior, rapid mood swings.	Yes for some in this category

Sexual Harassment & Misconduct

It is the policy of Western Washington University to provide an environment in which students, staff and faculty can work, live and study free from all types of sexual misconduct, including sexual harassment, sexual intimidation, sexual coercion, sexual assault, and rape. Individuals who engage in sexual misconduct will be subject to sanctions, including written reprimand, termination, or expulsion.*

**Excerpted from Western's Sexual Misconduct Policy (the full Sexual Misconduct Policy is available online at www.wvu.edu/depts/vpsa/SexualMiscPolicy.shtml).*

DOMESTIC VIOLENCE & STALKING

Western is committed to assisting students, staff and faculty who are victims of domestic violence, sexual assault or stalking, as well as students, staff and faculty who have family members who are victims. For additional information, visit the Prevention and Wellness website www.wvu.edu/chw/preventionandwellness/vp_casas.html (students) or Human Resources website www.acadweb.wvu.edu/hr/disability/index.shtml (faculty and staff)

REDUCING YOUR RISK OF SEXUAL ASSAULT

Sexual assault is a serious concern that affects both women and men. Research shows that rape or attempted rape affects one in six college women. Roughly 84 percent of all sexual assaults are committed by someone the victim knows. Moreover, 90 percent of date or acquaintance rapes involve alcohol. Although personal safety can never be guaranteed, there are steps that you can take to reduce your risk of being the victim, or perpetrator, of sexual assault. These include:

- Always use the buddy system, especially when going to parties or other events on or off campus.
- Be assertive about communicating what you want from another person. Ask the person you are with to do the same.
- Trust your instincts. If a situation feels uncomfortable for you, there is probably a good reason.
- Be aware of the effects of alcohol on your body. Alcohol interrupts the ability to make sound decisions and impairs your ability to communicate clearly.
- Do not leave your drink unattended, especially at a bar or a party.
- Avoid being alone with an unfamiliar person, particularly when alcohol is involved. If you are alone, make sure that your friends know where you are, who you are with, and how long you'll be gone.
- When on a date with someone new, make sure that you are responsible for your own transportation. It is safer to meet up with someone than to rely on an unfamiliar person for a ride.



Remember:
Drinking jeopardizes your ability to get and give consent.

IF A SEX OFFENSE DOES OCCUR

- Go to a safe place as soon as possible: your home, a friend’s home, a locked car or a busy public place.
- Get help. Contact a trusted person who can help you clarify what you want to do next. Trained advisers at Western’s CASAS help line, 360-650-3700, are available to offer assistance 24 hours a day, 7 days a week. They can help you obtain immediate medical attention, if appropriate, provide emotional support and put you quickly in touch with other resources you may need.
- Preserve all physical evidence related to the sexual assault or rape. If the crime scene is accessible to you, try not to disturb it. Don’t change or launder any bedding. Save your clothing. You can change clothes, but do not launder what you were wearing at the time of the incident. Don’t bathe, shower or douche until you’ve had a medical examination.
- Obtain a medical examination in all cases of rape or sexual assault. An exam will check for physical injury as well as the possibility of sexually transmitted diseases or pregnancy. It is important for your well-being. If done promptly, the exam can obtain important evidence that can be used in a criminal prosecution.
- Contact police to report the assault. CASAS and other university staff are available to assist you in contacting law enforcement authorities, including campus and local police. It is important to remember that sexual assault is never the victim’s fault and that perpetrators should be held accountable.

Students who have been the victim of a sex offense or other type of sexual misconduct can request modifications in their living and/or academic arrangements. Requests may involve academic support and changes in class schedules, housing, and/or phone numbers. CASAS can help arrange these changes.

CRIME AND SEXUAL ASSAULT SUPPORT SERVICES (CASAS)

Individuals who have been subjected to any form of sexual assault or violent crime are encouraged to seek immediate assistance from the CASAS 24-hour help line. CASAS assists victims of current or previous sexual assault, dating or domestic violence, hate crimes, stalking, or other violent crimes. Services include medical assistance, police reporting, legal resources, counseling and support services, academic support, and other student services. CASAS supports victims and families and friends of victims.

Crime and Sexual Assault Support Services



**For immediate help:
Call the CASAS 24-hour help line.
(360) 650-3700**

HELPING A FRIEND OR CO-WORKER

Helping a friend or co-worker who has experienced sexual assault or other abuse can be very difficult. Often, our first reaction to a friend in need is to try to solve all of their problems and/or rescue them from the pain of the assault. Unfortunately, this kind of rescuing takes away the power of the survivor to help themselves and gain control. Here are some suggestions on how to help a friend in need without further victimization:

- Offer to assist the person in getting to a safe place, both physically and emotionally.
- Listen and accept what you hear. Do not press for details. Allow your friend to reflect on what has happened and to share some of her/his feelings.
- Reinforce that the assault was not their fault. Many victims tend to blame themselves, especially if the perpetrator was an acquaintance. Reassure them that they are not to blame. The assailant is completely responsible for the assault.
- Be patient and understanding. Survivors have their own timetable for recovery.
- Accept their choice of solution to the assault, even if you disagree with it. It is more important that your friend feel empowered to make choices and take back control than it is for you to impose what you think is the "right" decision.
- Let the person know that there are resources to help them. Information on available campus and community resources is included in this publication.
- Take care of yourself. If you, as the helper, need someone to talk to, please call a campus or community resource. Dealing with the sexual assault or abuse of a friend can be hard on your health too.

PROCEDURES FOR CAMPUS DISCIPLINARY ACTION

If the alleged perpetrator of sexual misconduct is a Western student, campus disciplinary action may be taken against that student in accordance with Western's Student Rights and Responsibilities Code. Such action is independent of any prosecution initiated in the criminal justice system against the student.

If the alleged perpetrator of sexual misconduct is a Western employee, campus disciplinary action may be taken against that employee in accordance with Western's Sexual Misconduct Policy. Such action is independent of any prosecution initiated in the criminal justice system against the employee.

FOR CONFIDENTIAL ADVICE AND SUPPORT:

Crime and Sexual Assault Services (CASAS)

Location: Old Main 585B

Phone: 360-650-3700 (24 hours a day, 7 days a week)

Website: www.wvu.edu/chw/preventionandwellness/vp_casas.html

WWU Counseling Center

Location: Old Main 540

Phone: 360-650-3164 (or 360-650-3555 during non-business hours)

Website: www.wvu.edu/chw/counseling

Domestic Violence and Sexual Assault Services of Whatcom County

Location: 1407 Commercial Street, Bellingham

Phone: 360-715-1563 or 877-715-1563 (24 hours a day, 7 days a week)

Website: www.dvsas.org

Washington State Domestic Violence Hotline

Phone: 800-562-6025 (24 hours a day, 7 days a week)

TTY: 800-562-6025 (24 hours a day, 7 days a week)

Website: www.wscadv.org/getHelpNow.cfm

Womencare Shelter

Phone: 360-734-3438 or 800-227-3360 (24 hours a day, 7 days a week)

Website: www.womencareshelter.org

Whatcom Counseling and Psychiatric Clinic

Location: 3645 E. McLeod Road, Bellingham

Phone: 360-752-4542 or 800-584-3578 (24 hours a day, 7 days a week)

TTY: 425-339-3301 (24 hours a day, 7 days a week)

Website: www.whatcomcounseling.org

Washington State Employee Assistance Program

Location: 1720 Ellis St. #200, Bellingham

Phone: 877-313-4455 or 866-704-6364 (24 hours a day, 7 days a week)

TTY: call WA relay at 711

Website: www.dop.wa.gov/EAP/Pages/default.aspx

FOR MEDICAL ASSISTANCE:

WWU Student Health Center

Location: Campus Services Building, 2001 Bill McDonald Parkway

Phone: 360-650-3400

Website: www.wwu.edu/chw/student_health

St. Joseph Hospital

Location: 2901 Squalicum Parkway, Bellingham

Phone: 360-734-5400

Website: www.peacehealth.org/Whatcom

TO REPORT AN OFFENSE TO THE POLICE:

University Police Department (for offenses that occurred on campus)

Location: Campus Services Building, 2100 Bill McDonald Parkway

Phone: 360-650-3911 for emergencies, 360-650-3555 for non-emergencies

Website: www.ps.wwu.edu/police

Bellingham Police Department (for offenses that occurred off campus)

Location: 505 Grand Avenue, Bellingham

Phone: 911 for emergencies, 360-676-6911 for non-emergencies

Website: www.cob.org/government/departments/police/index.aspx

TO REPORT AN OFFENSE TO THE UNIVERSITY:

University Judicial Officer (if alleged offender is a WWU student)

Location: Viking Union 506

Phone: 360-650-3706

Website: www.wwu.edu/depts/dos/stulife/JA_index.shtml

Equal Opportunity Office (if alleged offender is a WWU employee)

Location: Old Main 345

Phone: 360-650-3307

TTY: 360-650-2535

Website: www.wwu.edu/eoo

TO REPORT AN OFFENSE TO THE OFFICE FOR CIVIL RIGHTS:

Students, staff and faculty may report incidents of sexual harassment, which includes sexual assault and all other forms of sexual misconduct, to the U.S. Department of Education's Office for Civil Rights, 915 Second Avenue – Room 3310, Seattle, WA 98174-1099. Telephone: 206-220-7900 or 877-521-2172 (TTY). E-mail: ocr_seattle@ed.gov.

COUNSELING SERVICES AT WWU

The WWU Counseling Center provides professional counseling for a wide variety of student concerns and issues. The Center offers group counseling, short-term individual or couples' counseling, and psycho-educational workshops and classes designed to help students gain the skills to be successful at Western. The Counseling Center is located in Old Main 540, and is open from 8:30 a.m. - 4:30 p.m. Monday through Friday when classes are in session. Call 360-650-3164 to schedule an appointment; same day appointments are available for students whose concerns are urgent. An on-call counselor is available when the Counseling Center is closed; to access the on-call counselor, call the University Police dispatcher at 360-650-3555.

The Washington State Employee Assistance Program offers counseling and support designed to assist faculty and staff in resolving personal or work-related problems. The Bellingham Office is located at 1720 Ellis Street, Suite 200. To schedule an appointment during office hours, call 877-313-4455 (toll free). After hours assistance is available by calling 866-704-6364 (toll free). TDD/TYY users, please call via WA Relay at 711.

ACCESS TO SERVICES FOR PERSONS WITH DISABILITIES

Western is committed to providing a campus community, workplace, and academic environment that is fully accessible to students, faculty, and staff of all abilities. Under state and federal law, no qualified person will be denied access to, participation in, or the benefits of a University program or activity on the basis of their disability. For additional information, visit www.acadweb.wvu.edu/hr/disability/index.shtml or www.wvu.edu/disability, or contact the following offices.

FOR STUDENTS

Disability Resources for Students

Location: Old Main 345

Phone: 360-650-3083

TTY: 360-650-3725

Website: www.wvu.edu/depts/drs/index.htm

FOR FACULTY AND STAFF

Equal Opportunity Office

Location: Old Main 110

Phone: 360-650-3307

TTY: 360-650-3725

Website: www.wvu.edu/depts/eoo/

Notes