WWU Sport Club Handbook – Field Request Form

**Step 1)** You will need to print this form out in order to fill out the information requested on it. Once you have done so fill out the title of the event (ex. WWU Rain Dance vs. Simon Fraser), the date and time of the event and the facilities that will be needed.

You must also fill out one of these forms when requesting space for field times.

**Step 2)** Provide us with your name, phone number, email, the date that you submit this form and the club you are a part of.

**Step 3)** Fill out the number of participants that will be at this event (both WWU and Non-WWU Students). If there will be a charge for your event record it in the space given. Finally if you have any questions or concerns please put them under the comments section. Once you are done with this form, submit it in to the Sport Clubs Office across from the MAC gym in the Recreation Center.