Instructions to Request a Degree Evaluation - For Students

If you are a matriculated Western student, you can log onto Web4U to request, view, and print degree evaluations for any degree program available in Degree Evaluation.

• Login to Web4U
• Select Student
• Select Student Records
• Select Degree Evaluation
• Select a Term (Select current term; Submit)
• Using the links at the bottom of the page:
  Select Generate New Evaluation (to run a degree evaluation for the listed curriculum) or
  Select What-if Analysis (to run an evaluation for GUR or other available program and major). The What-if Analysis is an excellent tool for undeclared majors, pre-majors, and students who are considering a change in major.

Generate New Evaluation

• Program (Select radio button. If radio button is not available, you must use the What-if Analysis option)
  Term (Select your anticipated graduation term)
  Generate Request
• Submit

What-if Analysis

• Entry Term (Select the catalog term the requirements will be evaluated against; Continue)
• Program (Select program; Continue). For GUR evaluation, select "General University Requirements".
• First Major (Select major; Submit). For GUR evaluation, select "GUR Evaluation only".
• Evaluation Term (Select your anticipated graduation term)
  Generate Request
• Submit