Parking & Transportation Capital Implementation Advisory Committee Meeting
February 11, 2013

MEETING NOTES

Present: Rick Benner, Michael Medler, James Hearne, Andrew Entrikin, April Markiewicz, Sue Sullivan, Kunle Ojikutu, Steve Swan, Brian Sullivan, Randy Stegmeier, Darin Rasmussen, Julia Gassman, Carol Berry, Ed Simpson, Teyra Carter and special guest Rich Van Den Hul, VP for BFA

Not Present: Kurt Willis and Graham Marmion

1. **Charge to Committee** – Rich welcomed the committee. He explained that we are one of two committees, the other being the Parking & Transportation Advisory Committee (PTAC). Rich spoke about the scope and timeline (which were previously shared with this committee), the key deliverables include:
   - WWU Circulation Institutional Profile showing the current physical and financial conditions of parking and transportation;
   - Reaffirmation of circulation components of the 2001 IMP;
   - Communication plan for process;
   - Phased implementation plan; and,
   - Pricing models.

   The committee will need to work with PTAC and figure out what Western needs and what we can afford. This will also require looking into problems such as the storm water mitigation from parking lots. The challenge will be to develop a reasonable long term university plan to put into place in the next 20 years.

2. **Current State of Parking** – Julia summarized the current parking situation and distributed the Parking Utilization Study information, LCTC Information and the WWU Parking Guide. WWU currently has 1200 gravel spaces which are maintained daily. The gravel lots have potholes, water issues, and gravel drag. There are 2000 paved spaces many of which have alligator issues and tree roots lifting the pavement. There are a total of 40 lots with 3700 spaces. WWU is basically working triage with the parking lots. We need to preserve the lots that have been redone. Much of the parking revenue is going toward paying off the LCTC debt and sustainable transportation measures.

3. **Current State of Alternative Transportation** – Carol distributed smart trips brochures and bus pass information along with the student alternative transportation fee information. She discussed the employee transportation program and its costs/funding. Currently WWU has 1304 out of 1948 employees that live within four miles of campus, not all of these are on the bus route. WTA has increased the number of buses that support campus to 12 and they operate until 10:30 pm. There are 990 bike spaces on campus, there is not funding for the maintenance of the covered bike racks and the life expectancy is approximately 20 years.
4. **Institutional Master Plan** – Ed discussed the IMP that was created in 2001. The IMP was a process that involved numerous consultant and community meetings. The community neighborhoods have not been supportive of parking garages on campus perimeter, mostly because of events and the timing of everyone leaving at once. The IMP requires 3400 parking spaces on campus with a utilization rate of fewer than 90% to be measured every year. The IMP allows 20% of the 3400 spaces off campus if directly connected to campus with a shuttle. LCTC could do that. WWU has the smallest acreage in the State, our building density is greater than downtown Bellingham. The idea is to maximize alternative transportation in order to minimize parking demand and transportation impacts. Ed also discussed the prioritizing modes: pedestrian; bicycles; transit; and vehicles.