Parking & Transportation Capital Implementation Advisory Committee Meeting
May 3, 2013

MEETING NOTES

Present: Rick Benner, Michael Medler, James Hearne, April Markiewicz, Sue Sullivan, Kurt Willis, Kunle Ojikutu, Steve Swan, Brian Sullivan, Randy Stegmeier, Brian Sullivan, Darin Rasmussen, Julia Gassman, Carol Berry, Ed, Simpson, Teyra Carter

Not Present: Andrew Entrikin, Kurt Willis, Julia Gassman

1. Approval of Meeting Notes for 3/4/13 - Meeting Notes were approved unanimously

2. Discussion about April 2 Joint Meeting – Randy briefed on how they had led a discussion on the work that PTAC had done and the Parking Office budget. Current budget outlook is pretty grim, without some changes Parking Services will be in the red by 2016. Talked about issues that will be of joint concern, collectively we need to come up with what the Campus Community wants for parking. Accessibility keeps coming up and the perception is that access to campus for the public is difficult. This includes daytime trips to the library, etc. and also events. Inventory isn’t lacking, we are not at capacity, and the issue is parking near the core of campus and overall condition of gravel lots and maintaining them.

3. Addition of Parking & Transportation Goals to our Tasks:
   Rick asked if the budget projections have money allocated for lot improvements, the response was $200,000 and up to $150,000 for roots, etc., of operations but no money allocated for capital improvements. Brian asked about possible parking fine increase and permit increase. Permit increase is a bargainable issue, we are currently paying 30% below what the value should be.
   Rick- from a capital standpoint there is not much we can do. Creating new spaces, paving and stormwater are all reliant on rate increase.
   Brian – We are going through entire operations. Need layout of how the future looks for parking with growth rates, parking and transportation goals, what is the expectation and purpose of parking to the goals?
   James- the big problem is that the campus is hostile to visitors. It was nice when there was a friendly face at a parking kiosk. Would like to see a shuttle which could bring people from outer lots.
   Rick-Arrival experience, what do we expect for staff, faculty, students and visitors?
   How do we know what the access problem is? Condition and concerns need to be addressed before we can plan.
   Randy-Parking funds are being used in several areas that are questionable:
   - 25,000/yr to City of Bellingham for Residential Parking Zone. This contract is up for termination in October.
   - 60,000-70,000/yr to Bus Pass Subsidy
• 200,000/yr to LCTC debt payment through 2026
• 60,000+/yr Alternative Sustainable Transportation, proposed Parking only pay half.
• Other employees funded by parking (IT, Fiscal Specialist and 2 Police Dispatchers) BFA is going to pick up half of their salaries and Parking is hoping to get another 25% of their wages paid from another budget.

Jim - LCTC should be paid by parking and Randy stated that there is no income, only debt and the cost of maintenance. Parking may start charging $20-25 per quarter to offset the maintenance costs.

Carol- Buses run every 15 minutes, what if we offered visitors a free return ride on the bus. Perception of accessibility really helps. We could purchase bus passes in bulk.

Mike – We should identify the cost of a parking space and let people know how much WWU is subsidizing for them.

April – We should show the different percentages and areas that the parking permit money is going when staff signs up for their permit.

Jim – We need a list of our values and what we want to promote.

4. Arrival Experience: What do we mean when we say we have an access problem?
   Homework: Send Rick Benner a list of what your vision of accessibility problems are and what the experience is. Questions for the PEER Reviewer.

5. Consultant John Shaeen: Handout of PTAC questions for John, we need to come up with our list of questions.