# Illustration Certificate Registration Information

WESTERN WASHINGTON UNIVERSITY - DEPARTMENT OF DESIGN

### Information for Current Western Students

Outreach and Continuing Education (OCE) at Western Washington University offers illustration classes managed by the Design Department. These special courses give students additional academic options outside the traditional curriculum. The illustration classes take place in-person in the evening once per week. As self-sustaining courses, the fees directly support the program costs and are not eligible for financial aid. Find more info on Academic Year Self-Sustaining Tuition (2023-2024).

#### **Course Offerings**

<u>Browse Classes</u>-Choose the Term. Review available course offerings under the subject "Design." Illustration courses are noted with a "Self-Sustaining Tuition & Fees" attribute. <u>WWU Course Catalog</u>-Search for Illustration Certificate to see latest offerings

#### **Registration Phases & Eligibility**

Illustration courses are open to all Western students. Design, Art, and Fairhaven students can register in Phase I and then the courses are open to non-majors and non-matriculating students in Phase II.

#### **Certificate Not Required**

Students can take any illustration course at any time without declaring the 18-credit Certificate. If a student later decides they want to declare the Certificate and have it appear on their transcript they can do so.

#### How to Declare the Illustration Certificate

<u>Student Academic Declaration & Change Form</u>-need to first login to MyWestern. <u>WWU Certificate Information</u>

## Visiting Students (Non-Matriculated) Illustration Courses Registration Information

Students not formally admitted to Western Washington University through the Admissions' Application are considered non-matriculated students. Individuals wanting to take courses at WWU without pursuing a degree or certificate may enroll during the fall, winter, and spring quarters by filling out the Visiting (Non-Matriculated) Student Form.

<u>Visiting Students Webpage</u>-Includes information on Tuition Waivers and auditing a course.

<u>Visiting (Non-Matriculated) Student Admissions Form</u>-Visiting students must submit a completed form to the Registrar's Office (Old Main 230) two to four weeks prior to the start of the quarter.

<u>Important Registration/Tuition Dates and Deadlines</u>-Non-matriculated students are required to adhere to Western's registration and tuition deadlines.

## Steps

- 1. Complete Visiting (Non-Matriculated) Student Admissions Form and submit it the Registrar's office at least two to four weeks prior to the start of the quarter.
- 2. Once your application is confirmed by the Registrar's office (via email), you may register for the Illustration class on the first day of the quarter via Web4U.
- 3. Student who have not appropriately registered for a course may not be given access to the course until they do so.
- 4. For every quarter they wish to take a class, a non-matriculated student must repeat this same process.