



Committee approved: 5/3/2018  
Sent to ACC:5/7/2018  
ACC Approved:

**COMMITTEE ON UNDERGRADUATE EDUCATION  
Meeting Minutes of 19 April 2018**

**Meeting Location:** Old Main 340

CUE member and Vice President for Undergraduate Education, Steve VanderStaay called the meeting to order at 4:04 pm, welcoming a total of 11 attendees (roster attached).

**DISCUSSION ITEM**

**Why Take Your General Education Requirements at Western?:** VanderStaay led a discussion with CUE members about how to best describe and summarize the WWU general education program. VanderStaay stated that the purpose of the description is to clearly articulate the goals of the general education program to students and faculty, and to encourage potential students to come to WWU for the general education program. With this in mind, CUE members looked at online descriptions of general education programs from University of Washington, Washington State University, Stanford University, Keene University, and Portland State University. CUE members noted the positives and negatives of each general education description and discussed how WWU could learn from these examples.

CUE members discussed the ideas of identity, integrated learning, and simplicity being the most important factors in describing any general education program. After looking over the other examples, CUE members looked at how WWU is currently describing its general education program online. CUE members concluded that there are a few things WWU should include in its updated description of the general education program:

- Sample classes
- A purpose and values statement that includes both idealism and concrete professional value
- A clear visual, displaying how the general education program works
- Simple requirements
- Overarching identity

**Meeting adjourned at 5:15 pm.**

**COMMITTEE ON UNDERGRADUATE EDUCATION – ROSTER 2017-18**

<b>VOTING ATTENDEES</b>				<b>NON-VOTING ATTENDEES</b>		
<b>Faculty</b>				<b>Ex Officio, Non-Voting</b>		
1	Donna Qualley, Chair	At-Large	--	17	David Brunnemer, <i>Registrar</i>	--
2	Javier Berzal de Dios	D ~ Art	--	18	Terri Clarke, <i>Admissions Office</i>	P
3	Rick Bulcroft	B ~ Sociology	P	19	Holly Diaz, <i>University Residences</i>	--
4	Paul Chen	ACC Representative	--	20	Meagan Bryson, <i>Academic Advising</i>	--
5	Brandon Dupont	E ~ Economics	P	21	Lizzy Ramhorst, <i>Shared Gov Ops Mgr</i>	--
6	Aquila Flower	G ~ Environmental Studies	--	22	Carolyn Swinburne, <i>Registrar's Office</i>	P
7	Sarah McDaniel	I ~ Wilson Library	--	<b>Recorder</b>		
8	Robert Stoops	C ~ Liberal Studies	--	23	Sophie Miller, <i>Recorder</i>	P
9	Andrew Good	A- Math	--	<b>Guests</b>		
10	Jianna Zhang	A ~ Computer Science	P	24	Kylee Swift, <i>Faculty Senate Office</i>	--
11	Vacant	H	--			
12	Vacant	At-Large	--			
<b>Voting Ex Officio</b>						
13	Steven VanderStaay, VP for Undergraduate Education		P			
14	Julie Dugger, Director of Writing Instruction Support		P			
<b>Students</b>						
15	Hunter Eider, <i>AS VP for Academic Affairs</i>		P			
16	Marissa Johnson, <i>Associated Students</i>		P			
17	Sadie Strain, <i>Associated Students</i>		P			
<b>Voting members in attendance</b>			<b>8</b>			
					<b>Voting attendees</b>	<b>8</b>
					<b>Non-voting attendees</b>	<b>3</b>
					<b>TOTAL ATTENDEES</b>	<b>11</b>