



Committee approved: 5/17/2018

Sent to ACC: 5/22/2018

ACC Approved:

COMMITTEE ON UNDERGRADUATE EDUCATION
Meeting Minutes of 3, May 2018

Meeting Location: Old Main 340

Call to order: *CUE Chair* Donna Qualley called the meeting to order at 4:04 pm, welcoming a total of 14 attendees (roster attached).

Minutes: CUE minutes of 19 April 2018 were approved as written.

DISCUSSION ITEMS

ACC's Discussion of CUE's Writing Proposal: *CUE Chair*, Donna Qualley, updated committee members on ACC's discussion of CUE's writing proposal. Qualley forwarded an inquiry from Commissioners on whether a 100-level course can qualify as a W3 course as outlined in the writing proposal. CUE members discussed the purpose of the structure outlined in the writing proposal and noted that although offering W3s at the 100 level would provide more flexibility, it may take away from the scaffolding concept that CUE deliberately included in the writing proposal. CUE members determined that based on the purpose of the structure laid out in the writing proposal, it is not advisable to allow 100-level courses to qualify as W3 courses.

Committee members also discussed potentially renaming the W categories to avoid confusing them with Western's current WP program, and whether it is preferable for courses to be given permanent W designations or allow departments to determine whether a course retains a W each quarter. Committee members noted that W designations may only appear in the Catalog if they are permanent, but acknowledged faculty may not want to be compelled to teach writing for particular courses. CUE emphasized the importance of being as clear as possible regarding which courses are designated with a W.

Minnesota Team Report: CUE members discussed the University of Minnesota's (UM) [Writing-Enriched Curriculum \(WEC\) program](#) and how UM's WEC program could help inform CUE's writing proposal. UM defined writing as "visual marks that make meaning" to encompass a variety of forms and modes of writing and empowered faculty in each department to create their own [writing plans](#). The writing plans are discipline-specific and include a proposal for the type and amount of support required in order to implement them. CUE members discussed whether this model could be used to design the writing in the major courses. Donna Qualley, *CUE Chair*, will look further at particular departments' writing plans and share at upcoming CUE meetings.

DEJ (Diversity, Equity, & Justice) GUR Proposal: CUE members discussed the DEJ GUR requirement in anticipation that it will need to be approved before CUE's writing proposal can be implemented. A committee member reported that a constituent expressed interest in having the term "culture" included in the title of the DEJ GUR designation. CUE members discussed how to define the requirement, and considered whether some of the language of the existing ACGM and BCGM description could be applied to the DEJ requirement.

Meeting adjourned at 5:21 pm.

COMMITTEE ON UNDERGRADUATE EDUCATION – ROSTER 2017-18

VOTING ATTENDEES				NON-VOTING ATTENDEES		
Faculty				Advisory		
1	Donna Qualley, Chair	At-Large	P	18	David Brunnemer, <i>Registrar</i>	--
2	Javier Berzal de Dios	D ~ Art	P	19	Terri Clarke, <i>Admissions Office</i>	P
3	Rick Bulcroft	B ~ Sociology	P	20	Holly Diaz, <i>University Residences</i>	--
4	Paul Chen	ACC Representative	P	21	Meagan Bryson, <i>Academic Advising</i>	--
5	Brandon Dupont	E ~ Economics	P	22	Lizzy Ramhorst, <i>Shared Gov Ops Mgr</i>	--
6	Aquila Flower	G ~ Environmental Studies	--	23	Carolyn Swinburne, <i>Registrar's Office</i>	P
7	Sarah McDaniel	I ~ Wilson Library	--	Recorder		
8	Robert Stoops	C ~ Liberal Studies	P	24	Kylee Swift, <i>Faculty Senate Admin Assist</i>	P
9	Andrew Good	A- Math	P	Guests		
10	Jianna Zhang	A ~ Computer Science	P			
11	Vacant	H	--			
12	Vacant	At-Large	--			
Ex Officio						
13	Steven VanderStaay, <i>VP for Undergraduate Education</i>		--			
14	Julie Dugger, <i>Director of Writing Instruction Support</i>		P			
Students						
15	Hunter Eider, <i>AS VP for Academic Affairs</i>		P			
16	Sadie Strain, <i>Associated Students</i>		--			Voting attendees 11
17	Marissa Johnson, <i>Associated Students</i>		P			Non-voting attendees 3
Voting members in attendance			11	TOTAL ATTENDEES		14