



Committee approved: 10/26/2017
 Sent to ACC: 10/31/2017
 ACC Approved: 11/7/2017

COMMITTEE ON UNDERGRADUATE EDUCATION
Meeting Minutes of 10/12/2017

Call to order: Meeting called to order at 4:06 pm by Donna Qualley, 2016-2017 CUE chair, welcoming a total of 13 attendees (roster attached).

ACTION ITEMS

Election of 2017-18 CUE Chair: A motion to nominate Donna Qualley as the 2017-18 CUE Chair (forwarded by Sarah McDaniel and seconded) **passed**. Qualley was elected unanimously.

Minutes: CUE minutes of 25 May 2017 were approved as written.

REPORTS AND ANNOUNCEMENTS

- Julie Dugger, *Director of Writing Instruction Support (WIS)*, invited CUE members to attend [two faculty reading groups](#) hosted by WIS. The Roots of Rhetoric group will meet Thursday October 19th at 4:15 pm at Camber Coffee. The Research on Teaching Writing group will meet Tuesday November 7th at 12:00 pm on-campus at The Corner (Wilson Library 265). Events are open to faculty, graduate students, and staff.
- CUE will have an extended meeting on October 26th, 2017 to discuss the draft writing proposals.

DISCUSSION ITEMS

Introduction to CUE: *CUE Chair* Donna Qualley introduced CUE's charge and drew attention to the [CUE Companion](#). Qualley shared a document outlining how English 101 curriculum develops writing skills.

Draft Writing Proposals for Priority Area 1: *CUE Chair* Donna Qualley presented a draft of the "Implementing the ACC Proposal for Writing Priorities" document. Committee members discussed edits to the document including a number of slight adjustments to wording. After some discussion, committee members also suggested making changes to the "Summary of Proposed Writing Changes at a Glance" chart on page 4. The initial draft document included five W categories. Committee members agreed that the W4 and W5 categories fulfilled the same purpose and therefore could be combined so students have an either/or option rather than having to do both. Committee members suggested that the W4 category could be fulfilled with either 1 writing intensive course taken in the 3rd or 4th year, or 3 writing infused courses taken in the 3rd or 4th year. CUE expects to continue discussion of this topic at its next meeting.

Adjournment 5:32 pm

COMMITTEE ON UNDERGRADUATE EDUCATION – ROSTER 2017-18

VOTING ATTENDEES				NON-VOTING ATTENDEES		
Faculty				Ex Officio, Non-Voting		
1	Donna Qualley, Chair	At-Large	P	17	David Brunnemer, <i>Registrar</i>	--
2	Javier Berzal de Dios	D ~ Art	P	18	Terri Clarke, <i>Admissions Office</i>	P
3	Rick Bulcroft	B ~ Sociology	P	19	Holly Diaz, <i>University Residences</i>	--
4	Paul Chen	ACC Representative	--	20	Meagan Bryson, <i>Academic Advising</i>	P
5	Brandon Dupont	E ~ Economics	--	21	Lizzy Ramhorst, <i>Shared Gov Ops Mgr</i>	--
6	Aquila Flower	G ~ Environmental Studies	P	22	Carolyn Swinburne, <i>Registrar's Office</i>	P
7	Sarah McDaniel	I ~ Wilson Library	P	Recorder		
8	Robert Stoops	C ~ Liberal Studies	--	23	Sophie Miller, <i>Recorder</i>	P
9	Andrew Good	A- Math	P	Guests		
10	Vacant	F	--	24	Kylee Swift, <i>Faculty Senate Admin Assist</i>	P
11	Vacant	H	--			
12	Vacant	At-Large	--			
Voting Ex Officio						
13	Steven VanderStaay, VP for Undergraduate Education		--			
14	Julie Dugger, Director of Writing Instruction Support		P			
Students						
15	Hunter Eider, <i>AS VP for Academic Affairs</i>		--			Voting attendees 8
16	Vacant		--			Non-voting attendees 5
Voting members in attendance				8		TOTAL ATTENDEES 13