



Committee approved: 11/30/2017
 Sent to ACC: 11/30/2017
 ACC Approved:

**COMMITTEE ON UNDERGRADUATE EDUCATION (CUE)
 Meeting Minutes of November 9, 2017**

Meeting Location: Old Main room 340

CUE Chair, Donna Qualley, called the meeting to order at 4:01 pm, welcoming a total of 13 attendees (roster attached).

Meeting minutes of 26 October 2017 were approved with roster corrections and edits to the sixth bullet point under the draft writing proposal discussion.

DISCUSSION ITEMS

Draft Writing Proposals for Priority Area 1: *CUE Chair* Donna Qualley presented a revised draft of the “Implementing the ACC Proposal for Writing Priorities” document. Committee members discussed edits to the document including notes that explain CUE’s rationale for any deviation from ACC’s writing requirement recommendations as outlined in the [ACC Report on Recommended Improvements to General Education](#). The following items were discussed:

- Committee members recommend sequencing W2, W3, and W4 courses but realize that requiring this could be problematic. CUE discussed whether students should be required to take W2 courses before W4 courses.
- CUE agreed to add an explanatory paragraph before the chart titled *Summary of Proposed Writing Changes at a Glance*.
- Committee members made the distinction that W4 courses are a graduation requirement, while W1, W2, and W3 courses are general education requirements, which will affect how transfer credits are applied to W1, W2, W3 and W4 courses.
- After discussing potential challenges that could result from requiring W2 courses as prerequisites to W4 courses, CUE members agreed that students should complete W1 and W2 courses by the time they reach 90 credits.
- CUE agreed to keep GUR requirements the same as outlined in Section 2 of the document, but to eliminate the total credit number required for the humanities and social sciences. This would still require students to complete 3 courses in 2 areas of study with a 3 credit minimum per course.
- Committee members discussed different scenarios that could result from adding new faculty or training existing faculty to teach W2 courses.

REPORTS AND ANNOUNCEMENTS

- Paul Chen, *ACC representative*, gave CUE an update on ACC’s discussion at its meeting of November 7th regarding Priority Area 3: GUR Competencies. Chen asked for CUE’s feedback regarding revision of the GUR competencies. CUE members expressed a desire to be involved in any revisions to the GUR competencies as CUE is charged with deciding which courses meet those competencies.

Adjournment 5:34 pm

COMMITTEE ON UNDERGRADUATE EDUCATION – ROSTER 2017-18

VOTING ATTENDEES				NON-VOTING ATTENDEES		
Faculty				Ex Officio, Non-Voting		
1	Donna Qualley, Chair	At-Large	P	17	David Brunnemer, <i>Registrar</i>	--
2	Javier Berzal de Dios	D ~ Art	P	18	Terri Clarke, <i>Admissions Office</i>	--
3	Rick Bulcroft	B ~ Sociology	P	19	Holly Diaz, <i>University Residences</i>	--
4	Paul Chen	ACC Representative	P	20	Meagan Bryson, <i>Academic Advising</i>	--
5	Brandon Dupont	E ~ Economics	P	21	Lizzy Ramhorst, <i>Shared Gov Ops Mgr</i>	--
6	Michael Medler <i>for Aquila Flower</i>	G ~ Environmental Studies	P	22	Carolyn Swinburne, <i>Registrar's Office</i>	P
7	Sarah McDaniel	I ~ Wilson Library	P	Recorder		
8	Robert Stoops	C ~ Liberal Studies	P	23	Sophie Miller, <i>Recorder</i>	P
9	Andrew Good	A- Math	--	Guests		
10	Jianna Zhang	A ~ Computer Science	P	24	Kylee Swift, <i>Faculty Senate Admin Assist</i>	P
11	Vacant	H	--			
12	Vacant	At-Large	--			
Voting Ex Officio						
13	Steven VanderStaay, VP for Undergraduate Education		--			
14	Julie Dugger, Director of Writing Instruction Support		P			
Students						
15	Hunter Eider, <i>AS VP for Academic Affairs</i>		--		Voting attendees	10
16	Vacant		--		Non-voting attendees	3
Voting members in attendance				10	TOTAL ATTENDEES	13