



Committee approved: Dec 11, 2017  
Sent to ACC: Jan 5, 2018  
ACC Approved:

HUXLEY COLLEGE CURRICULUM COMMITTEE  
Meeting Minutes of November 27, 2017

**Meeting Location:** ES-534 Huxley Conference Room

HCCC *Chair* Jean Melious called the meeting to order at 2:01 pm welcoming a total of 10 attendees (roster attached) and one proxy.

Meeting minutes of Nov 13, 2017 approved. Motion made by David Wallin, seconded by Jenise Bauman. Motion passed unanimously.

**ACTION ITEMS**

**Review of Curriculum Proposals:** 4 curriculum proposals reviewed and discussed via HCCC [Curriculog agenda](#) (individual proposals linked in summary below).

- 3 proposals approved and sent to the Academic Coordinating Commission (ACC)
  - 2 Environmental Science course revisions:
    - [ESCI 307:](#) Topics in Environmental Science
    - [ESCI 308:](#) Writing in Environmental Science
  - 1 Environmental Science Request for New Course:
    - [ESCI 417:](#) The State of Salish Sea Ecosystem
- 1 informational item proposal presented and sent to graduate committee:
  - [ESCI 517:](#) Advanced, The State of the Salish Sea Ecosystem

**DISCUSSION ITEMS:**

**Discussion on non-credit Sustainable Business Certificate of Completion.**

The committee requested of committee secretary to check if dean Steve Hollenhorst can attend our regular scheduled meeting on Monday December 11th instead of December 4<sup>th</sup> to answer questions about non-credit certificate of completion. (Update, yes Steve will attend Dec 11th meeting as a guest to answer questions)

Meeting adjourned at 2:17pm

### Huxley College Curriculum Committee (HCCC) – ROSTER 2017-18

VOTING ATTENDEES			NON-VOTING ATTENDEES	
Faculty members			Advisory members (if applicable)	
Bauman, Jenise	Environmental Sciences	P	Patrick, Kathryn, <i>Huxley Undergraduate Advisor</i>	P
Berardi, Gigi	Environmental Studies	P	Weber, Ed, <i>Huxley Grad Programs Coordinator</i>	P
Love, Brooke	Environmental Sciences	P	Guests	
Melious, Jean (Chair)	Environmental Studies	P		
Paci-Green, Rebekah	Environmental Studies	P*		
Wallin, David	Environmental Sciences	P		
Student members				
Jamieson, Whitaker, <i>Environmental Sciences</i>		P		
Ex-Officio members				
Kawczynski, Rose, <i>ESCI, Department Manager</i>		P	<b>Voting attendees</b>	10
Knutson, Diane, <i>ENVS, Department Manager</i>		P	<b>Non-voting attendees</b>	2
Moores, Mary, <i>Huxley College Undergraduate Advisor</i>		P	<b>TOTAL ATTENDEES</b>	12

P\* = Present as Proxy (Gigi Berardi for Rebekah Paci-Green)