



Committee approved: [date]
Sent to ACC: 2/27/2018
ACC Approved:

WILSON LIBRARY CURRICULUM COMMITTEE
Meeting Minutes of 2/7/2018

Meeting Location: Wilson Library 268

Wilson Library Curriculum Committee Chair Sarah McDaniel called the meeting to order at 4:00 p.m., welcoming a total of 5 attendees (roster attached).

Meeting minutes of 1/23/2018 were approved as written.

ACTION ITEMS

Review of Charge: The WLCC members reviewed its charge for clarity and amended it to allow any library faculty member to serve as chair, rather than only someone in a director role. A motion to approve the charge was approved unanimously.

DISCUSSION ITEMS

1. WLCC reviewed the spreadsheet of new, revised, or continuing courses and recommended that the library faculty endorse the curriculum at the next library faculty meeting.
2. Further conversation was had regarding opening an NTT pool in the Libraries to stabilize staffing during hiring of three tenure-track librarians subsequent to retirements.
3. It was decided that LIBR 201 would be offered in spring 2019 rather than summer.
4. WLCC discussed collaborating to make a sample or template syllabus with some language that could be shared among LIBR course syllabi regarding Western Libraries' commitment to diversity and inclusion, WWU policies, disAbility Resources, etc.
5. As a further resource for Western Libraries instructors, WLCC discussed creating a webpage that includes syllabi suggestions and directives, such as including learning outcomes and ties between those outcomes and assignments that will help students achieve them.
6. WLCC considered departmental assessment practices and determined it would communicate about creating new and varied assessment models at future meetings.

Meeting adjourned at 4:50 p.m.

Wilson Libraries Curriculum Committee – ROSTER 2017-18

VOTING ATTENDEES			NON-VOTING ATTENDEES	
Faculty members			Advisory members (if applicable)	
Sarah McDaniel	Library	P		
Rebecca Marrall	Library	P		
Peter Smith	Library	P	Recorder	
Jeff Purdue	Library	P	Katie Weed, <i>Learning Commons Prog Assistant</i>	
Ex Officio members			Voting attendees	4
			Non-voting attendees	1
			TOTAL ATTENDEES	5