



Committee approved via email  
Sent to ACC 4/12/2018  
ACC Approved: 4/17/2018

**COMMITTEE ON UNDERGRADUATE EDUCATION**  
**Meeting Minutes of 5 April 2018**

**Meeting Location:** Old Main 340

*CUE Chair* Donna Qualley called the meeting to order at 4:04 pm, welcoming a total of 15 attendees (roster attached).

Meeting minutes of 8 March 2018 were approved as written.

**ANNOUNCEMENTS**

- Julie Duggar, *Director of Writing Instruction Support*, announced an event being put on by the Hachel Research and Writing Studio to facilitate a conversation on “Supporting Language Diversity in Writing.” This event will take place on Wednesday April 18<sup>th</sup> from 12-1 pm in Wilson Library 268.
- Donna Qualley, *CUE Chair*, shared information with CUE members about the AAC&U value rubrics and what CUE could possibly use them for in the future.

**ACTION ITEMS**

**Review of Curriculum Proposals:** 1 curriculum proposal reviewed and discussed via [Curriculog agenda](#) (individual proposals linked in summary below).

1 proposal approved:

- 1 proposal approved and sent to the Academic Coordinating Commission (ACC)
  - 1 International Studies course revision approved:
    - [INTL 335](#): Human Trafficking & Smuggling

**DISCUSSION ITEM**

CUE members discussed the ACC’s recommendation to revise the 11 GUR competencies into the 4 Capacities: Critical Capacity; Creative Capacity; Communicative Capacity; and Civic Capacity (see [ACC minutes of 23 January 2018](#)). CUE split into four small groups to discuss the 4 Capacities, with each group focusing on one capacity. Committee members discussed the difference between competencies and capacities. CUE members also discussed how to assess the general education program, with committee members suggesting gathering student feedback or having students submit a work portfolio upon graduation.

*CUE Chair*, Donna Qualley, and three other committee members will be absent from CUE’s next meeting of April 19<sup>th</sup>. CUE will hold a student forum to discuss the four capacities at this meeting. Steve VanderStaay, *Vice Provost of Undergraduate Education*, agreed to chair this meeting in Qualley’s absence.

**Meeting adjourned at 5:33 pm.**

**COMMITTEE ON UNDERGRADUATE EDUCATION – ROSTER 2017-18**

<b>VOTING ATTENDEES</b>				<b>NON-VOTING ATTENDEES</b>		
<b>Faculty</b>				<b>Ex Officio, Non-Voting</b>		
1	Donna Qualley, Chair	At-Large	P	17	David Brunnemer, <i>Registrar</i>	--
2	Javier Berzal de Dios	D ~ Art	P	18	Terri Clarke, <i>Admissions Office</i>	--
3	Rick Bulcroft	B ~ Sociology	--	19	Holly Diaz, <i>University Residences</i>	--
4	Paul Chen	ACC Representative	P	20	Meagan Bryson, <i>Academic Advising</i>	--
5	Brandon Dupont	E ~ Economics	P	21	Lizzy Ramhorst, <i>Shared Gov Ops Mgr</i>	--
6	Aquila Flower	G ~ Environmental Studies	P	22	Carolyn Swinburne, <i>Registrar's Office</i>	--
7	Sarah McDaniel	I ~ Wilson Library	P	<b>Recorder</b>		
8	Robert Stoops	C ~ Liberal Studies	--	23	Sophie Miller, <i>Recorder</i>	P
9	Andrew Good	A- Math	P	<b>Guests</b>		
10	Jianna Zhang	A ~ Computer Science	P	24	Kylee Swift, <i>Faculty Senate Office</i>	P
11	<i>Vacant</i>	H	--			
12	<i>Vacant</i>	At-Large	--			
<b>Voting Ex Officio</b>						
13	Steven VanderStaay, VP for Undergraduate Education		P			
14	Julie Dugger, Director of Writing Instruction Support		P			
<b>Students</b>						
15	Hunter Eider, <i>AS VP for Academic Affairs</i>		P			
16	Marissa Johnson, <i>Associated Students</i>		P			Voting attendees 13
17	Sadie Strain, <i>Associated Students</i>		P			Non-voting attendees 2
<b>Voting members in attendance</b>			<b>13</b>	<b>TOTAL ATTENDEES</b>		<b>15</b>