



ACADEMIC COORDINATING COMMISSION
Meeting Minutes of November 7, 2017

Call to order: *ACC Chair* Seán Murphy called the meeting to order at 4:00 pm, welcoming a total of 19 attendees (roster attached).

Minutes: ACC Minutes of 24 October 2017 were approved as written.

REPORTS AND ANNOUNCEMENTS

Seán Murphy, ACC Chair:

- ACC expects to discuss whether there is a need for guidelines or policy with regard to internships.

Hunter Eider, AS VP for Academic Affairs:

- Introduced William Martin, Associated Students appointee.

ELECTIONS AND APPOINTMENTS

A **motion** to appoint Michael Medler, *Environmental Studies*, to the Committee on Undergraduate Education (CUE) as a fall and winter quarter replacement for Aquila Flower (forwarded by Joan Hoffman and seconded) **passed**.

REVIEW OF CURRICULUM MINUTES

ACC Chair Seán Murphy reminded Commissioners to consider ways in which review of curricular items via Curriculog can be improved.

#	Committee	Date	Actions	Minutes prepared by
11	Woodring College of Education CC (WCC)	10/12/2017	ACCEPTED	C. Teshima
12	Woodring College of Education CC (WCC)	10/19/2017	ACCEPTED	C. Teshima
13	Fairhaven College CC (FCCC)	10/26/2017	ACCEPTED	A. Blick
14	Graduate Council	10/10/2017	ACCEPTED	D. Patterson
15	Committee on Undergraduate Education (CUE)	10/12/2017	ACCEPTED	S. Miller
16	Wilson Library CC (WLCC)	12/22/2016	ACCEPTED	S. McDaniel
17	Wilson Library CC (WLCC)	1/19/2017	ACCEPTED	S. McDaniel
18	Wilson Library CC (WLCC)	5/11/2017	ACCEPTED	S. McDaniel
19	College of Science & Engineering CC (CSE)	10/16/2017	ACCEPTED with comments. ^{1,2}	J. Mott

¹CHEM 597C: Jamie Lawson, *Catalog Coordinator*, confirmed that Curriculog routes graduate-level temporary courses to the Graduate Council.

²User Experience (UX) Design Minor: Marc Geisler, *Associate Dean of CHSS*, confirmed that PSY 315 has been approved as a permanent course since the initiation of the UX Design Minor program proposal.

Commissioners agreed that it is unnecessary to submit a program revision proposal for title changes to program requirements. Title changes in program requirements are automatically updated once title revisions are approved in Curriculog. Commissioners noted that more substantial revisions to program requirements need to be submitted in both a course revision proposal as well as a program revision proposal.

ACC Chair Seán Murphy identified approval of Study Abroad courses and definitions for online and blended courses as topics for future discussion. Registrar David Brunnemer suggested that it may be valuable for ACC to review any codes and definitions used by the Registrar's Office to define online and blended courses.

DISCUSSION ITEM

ACC General Education Recommendations Priority Area 3: GUR Competencies: *ACC Chair* Seán Murphy outlined a process for ACC's discussion regarding revising Western's GUR competencies and stated that ACC's goal is to simplify and reduce the GUR competencies from 11 to no more than four. Murphy noted that it may be desirable to consult with the Committee on Undergraduate Education (CUE). Commissioners discussed the purpose of the GUR Competencies, whether there is value in having them, how they are assessed, and who the intended audience is. Steve VanderStaay, *Vice Provost of Undergraduate Education*, asked ACC to consider how revisions to the GUR competencies might impact CUE's work load with regard to assessment of the GUR program. Murphy requested that Commissioners solicit feedback from constituents regarding revisions to the GUR competencies and bring any suggested revisions or alternative competencies to ACC's next meeting.

Meeting adjourned at 5:31 pm

ACADEMIC COORDINATING COMMISSION – ROSTER 2017-18

VOTING ATTENDEES				NON-VOTING ATTENDEES			
Faculty				Advisory, non-voting			
1	Seán Murphy, <i>ACC Chair</i>	At Lg ~ Liberal Studies	P	18	David Brunnemer, <i>Registrar</i>		P
2	Doug Clark	A ~ Geology	P	19	Jamie Lawson, <i>Catalog Coordinator</i>		P
3	Paul Chen	B ~ Political Science	P	20	Lizzy Ramhorst, <i>Parliamentarian</i>		P
4	Joan Hoffman	C ~ Mod & Classic Lang	P	Recorder			
5	Brittany Schade	D ~ Design	P	21	Kylee Swift, <i>FS Admin Assistant</i>		P
6	Phil Thompson	E ~ Economics	P	Guests			
7	Julie Helling	F ~ Fairhaven	P	22	Marc Geisler, <i>Associate Dean of CHSS</i>		P
8	Brooke Love	G ~ Huxley	P	23	Jackie Caplan-Auerbach, <i>Associate Dean of CSE</i>		P
9	Tracy Thorndike	H ~ Special Education	--				
10	Peter Smith	I ~ Wilson Library	P				
11	Sheila Webb, <i>Vice Chair</i>	Senate Rep ~ Journalism	P				
12	Aaron Perzigian	Senator ~ Special Ed	--				
Voting Ex Officio (total of one vote)							
13	Brent Carbajal, <i>Provost and VP for Academic Affairs</i>		--				
14	Steven VanderStaay, <i>Vice Provost for Undergrad Education</i>		P				
Students							
15	Hunter Eider, <i>AS VP for Academic Affairs</i>		P				
16	Bill Martin, <i>AS appointee</i>		P				
17	Vacant, <i>AS appointee</i>		--				
Voting members in attendance			13				
						Voting attendees	13
						Non-voting attendees	6
						TOTAL ATTENDEES	19