Call to order: Senate President McNeel Jantzen called the meeting to order at 4:05 pm, welcoming a total of 27 attendees (roster attached).

Minutes: Senators approved minutes of 4 June 2018 as written by general consent.

REPORTS AND ANNOUNCEMENTS

Senate President McNeel Jantzen
- In the coming year, the Senate will continue to work on improving the organization of existing faculty governance structures. This will include discussion of how best to organize graduate faculty governance. The Graduate Council is currently charged as a standing committee of the Academic Coordinating Commission, but it may be useful to consider organizing graduate faculty governance in a manner more consistent with the structure of college governance bodies.

Rich Brown, UFWW President
- While the Supreme Court’s decision in Janus v. American Federation of State, County, and Municipal Employees has harmed public-sector unions, the UFWW has thrived in the wake of the Janus decision. Following the decision, thirty faculty members who previously paid the representation fee opted to become union members, while only a single individual has elected to relinquish their membership.
- The Assistant Attorney General has advised that changes to the existing Dual Career Assistance (DCA) Policy are necessary, and the UFWW is currently working with the Equal Opportunity Office on this matter. Faculty can expect to hear more about changes to the DCA policy in the coming year, and a future Senate meeting will include scheduled discussion of the topic.

Levi Eckman, Associated Students VP for Academic Affairs
- In order to support university priorities in Olympia, the AS VP for Governmental Affairs is currently collecting student testimonials regarding pre-healthcare bottlenecks.
- The AS expects to focus more attention in the coming year on the topic of sexual assault on campus.
- The Associated Students Board is considering purchasing an election system. Fall AS elections, during which students will elect student representatives of the eight colleges, will be held on November 16th.
- Information about the new student Senate and proposed changes in the AS Board structure was presented to the Senate Executive Council at its fall retreat, and the AS Board will come to a future Senate meeting to discuss means of empowering students and creating greater alignment between student and faculty governance structures.

APPOINTMENTS AND ELECTIONS

Standing and University Committee appointments: Bob Mitchell, Elections and Appointments Officer, presented nominations to Senate standing committees and university committees. Senators confirmed all proposed appointments by general consent (see Appendix A).

A Senator noted that there is frequent discrepancy between the current Faculty Bylaws and title used to refer to the Senate’s second ranking officer. While the Bylaws stipulate that there is a “President-elect,” Senate minutes and documentation frequently make reference to the “Vice President” or “Vice President and President-elect.” The Senator recommended that Senate documentation be kept consistent with the language used in bylaws.
**DISCUSSION ITEM**

**Advanced Placement and International Baccalaureate Tests:** Bill Lyne, *English Professor* and *United Faculty of Washington State President*, reported that there is pressure from the legislature to review the tests for all standard-level International Baccalaureate classes as soon as possible for the purpose of determining what credit can appropriately be awarded for these tests. *Vice Provost for Undergraduate Education* Steve VanderStaay is assembling test materials for review and will be sending them to departments during the week of October 15th. Completing review before the next legislative session begins will help minimize the likelihood of additional legislative action that might compromise the curricular authority and autonomy of faculty, thus departments are strongly urged to make completing the requested review by December a high priority. Departments will only be asked to review classes and exams that are relevant to their curriculum, thus some departments may not receive materials from VanderStaay.

**REVIEW OF STANDING COMMITTEE MINUTES**

A **motion** (forwarded by Babafemi Akinrinade and seconded) to accept the Senate Extended Education Committee (SEEC) minutes of 10 May 2018; the Social Justice and Equity Committee (SJEC) minutes of 17 May 2018; the Senate Library Committee (SLC) minutes of 22 May 2018; and the University Planning and Resources Council (UPRC) minutes of 23 May 2018 **passed** by a unanimous vote.

**ACTION ITEM**

**Proposed Revision of Faculty Constitution Bylaw 7.8:** Senators reviewed a revision of Faculty Constitution Bylaw 7.8 proposed by the Executive Council (see Appendix B). Bylaw 7.8 currently outlines the charge of the Social Justice and Equity Committee (SJEC), and the Senate Executive Council has been discussing revision of the bylaw with the membership of SJEC since last spring. The current SJEC has a significant budget provided by the Provost’s Office, and much of its work is programmatic in nature. In order to better facilitate this ongoing work while also providing the Faculty Senate with counsel that is felt to be necessary on more policy-oriented matters, it is proposed that the SJEC continue its work under the auspices of the Provost’s Office, ceasing to be a Senate committee while retaining its current mission and budget. The Senate proposes to simultaneously establish a new, more policy-oriented committee, the Senate Equity, Inclusion, and Diversity Council. The proposed SEIDC would coordinate with the SJEC as appropriate.

A **motion** to approve the proposed revision of Bylaw 7.8 of the Faculty Constitution and to send it to the faculty for comment **passed** with one abstaining vote. A second vote is expected on October 22nd.

**DISCUSSION ITEMS**

**Selection of New Faculty Mentoring Initiative Advisory Group:** Shirin Deylami, *Director of the New Faculty Mentoring Initiative*, will attend the Senate meeting on October 22nd to discuss the New Faculty Mentoring Initiative. Five faculty members are sought to serve on the New Faculty Mentoring Initiative Advisory Group and will be appointed by the Faculty Senate at the next Senate meeting. Faculty interested in serving on the Advisory Group should express interest by contacting Lizzy Ramhorst at Faculty.Senate@wwu.edu and Lizzy.Ramhorst@wwu.edu by October 17th.

**Issues within Research and Sponsored Programs:** *Senate President* McNeel Jantzen and *Senate Vice President and President-elect* Jeff Young spoke to Senators about issues that arose over the summer regarding proposed changes to human subjects research processes, procedures, and forms and to internal funding processes. Faculty Senate and UFWW leadership are seeking ensure that the proposed changes are adequately vetted prior to implementation and that faculty concerns are thoroughly addressed.

The Senate and UFWW plan to work with Research and Sponsored Programs to vet proposed changes to internal funding processes during fall quarter. The Provost has stated that fall quarter internal funding processes should be run in accordance with policies and procedures that were in place during the 2017-18 academic year.
Faculty Senate leadership has communicated that faculty expect that the membership of the Research Advisory Council (RAC) will be selected through shared governance processes. Faculty interested in representing their college on the RAC should contact their respective college’s faculty governance body.

ITEMS FROM THE FLOOR

A Senator communicated network privacy concerns that arose when he received a report that his desktop and files were being mirrored on the desktop of another faculty member.

Senators expressed concern that faculty are being tasked with implementing new web accessibility standards without adequate resources or support. Similar concerns exist regarding new standards mandating that lab settings be made accessible to service animals.

Senators adjourned at 5:58 pm.

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<td>3 Rae Lynn Schwartz-DuPre, Secretary</td>
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<td>30 Jianying Zhang</td>
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APPENDIX A

ELECTIONS AND APPOINTMENTS TO STANDING COMMITTEES

Unless otherwise noted, all appointments are for two-year terms (2018-20)

To Academic Coordinating Commission (ACC):

At Large (Chair): Sheila Webb, Journalism
Area C, CHSS: Joan Hoffman, Modern and Classical Languages
Area G, Huxley: Rebekah Paci-Green, Environmental Studies

To Senate Extended Education Committee (SEEC):

At Large (Chair): Bill Lyne, English – 2018-19
Area B, CHSS: Mike Mana, Psychology
Area C, CHSS: Kristin Denham, English
Area D, CFPA: Kent Smith, Design
Area G, Huxley: John Rybczyk, Environmental Sciences
Off-Campus Representative: Troy Abel, Environmental Studies
IEP/Language & Culture Rep: Peter Sakura, Extended Education

To Senate Library Committee (SLC):

Area E, CBE: Hanmei Chen, Accounting

To University Planning and Resources Committee (UPRC):

Area B, CHSS: KJ Jantzen, Psychology
Area D, CFPA: Julia Sapin, Art & Art History
Area G, Huxley: Leo Bodensteiner, Environmental Studies
Area I, Libraries: Sarah McDaniel, Libraries
Senator: Jeff Young, Biology – 2018-19

ELECTIONS AND APPOINTMENTS TO UNIVERSITY COMMITTEES

Student Technology Fee Committee:

At-Large: Harsh Buddhadev, Health & Human Development
The Social Justice & Equity Committee’s (SJEC) role is to engage faculty at Western Washington University in ongoing examination and reflection needed to make essential changes in the academic policies, practices, and behaviors that result in inequity, exclusion, and social injustices at WWU. In order to facilitate faculty consideration of and guidance regarding policies and institutional practices that impact diversity, inclusion, equity, and social justice at Western Washington University, the Senate Equity, Inclusion, and Diversity Council:

Specifically, the committee shall:

- Assist the Faculty Senate by evaluating and advising on implications for campus diversity, equity, and social justice of actions proposed, items discussed by, acted upon, or of particular relevance to the activities of the Senate and its standing committees.
- Work to identify, understand, and provide guidance upon institutional needs, opportunities, and challenges impacting the diversity, equity, and inclusivity of the University, including assessing and making recommendations regarding the recruitment and retention of diverse faculty.
- Seek to maintain an overview of university resources intended to further the goals of improving diversity, equity, meaningful inclusion, and social justice at Western, disseminates information about available resources to faculty, and makes recommendations regarding opportunities for improvement.
- Provides advice, guidance, and support to units considering changes likely to impact diversity, equity, inclusion, and social justice at Western and helps guide and shape policy and practices with the goal of promoting improvement in these areas.
- Assess progress toward strategic plan fulfillment in the areas of diversity, equity, inclusion, and social justice and recommends relevant strategic priorities.
- Coordinate and communicate with the Social Justice and Equity Committee and other university committees engaged in related work.
- Engage faculty
  - Create and implement opportunities in which faculty from across WWU’s campus engage in meaningful interactions that allow for the active reflection and examination of academic policies, practices, and behaviors that result in inequity, exclusion, and social injustices at WWU.
  - Create and implement opportunities for WWU faculty to engage in the work of promoting equity, inclusion and social justice at WWU and the surrounding communities.
- Oversee the Diversity & Social Justice Grants Committee
  - Annually review and revise (as necessary) the focus, process, and committee membership.

BL7.8.1 Membership

The membership of the Social Justice & Equity Committee Senate Equity, Inclusion, and Diversity Council shall be as follows:

Voting members:

- 10-12 voting members of the faculty, including:
  - One faculty representative from each of the following colleges/areas, appointed by the respective college’s faculty governance committee: the College of Science and Engineering (Area A), College of Humanities and Social Sciences—Social Sciences (Area B), College of Humanities and Social Sciences—Humanities (Area C), the College of Fine and Performing Arts (Area D), the College of Business and Economics (Area E), Fairhaven College of Interdisciplinary Studies (Area F), Huxley College of the Environment (Area G), Woodring College of Education (Area H), and the Libraries (Area I);
  - At least one current member of the One Faculty Senate member or the Faculty Senate Executive Committee designated representative, elected annually appointed by the Senate for a one-year term;
  - Faculty broadly representative of the university’s colleges and disciplines, with no more than two faculty from any of the areas (AI) used to define membership on the Faculty Senate;
  - At least one member One faculty representative of the President’s Taskforce on Equity, Inclusion, and Diversity Social Justice and Equity Committee, appointed annually by the SJEC;
  - The Two student representatives, including the Associated Students Vice President for Diversity or delegate, and at least one student or recent alumni, one student appointed annually by the Associated Students Board of Directors for a one-year term;
• At least one staff member, appointed by invitation of the Faculty Senate in consultation with the President’s Taskforce on Equity, Inclusion, and Diversity. One representative of the classified staff, appointed annually by the Public School Employees of Western Washington University;
• One representative of the professional staff, appointed annually by the Professional Staff Organization.

Advisory members:
• The Director of New Faculty Mentoring;
• The LGBTQ+ Director.

The faculty, students, and staff on the committee should ideally represent a broad range of experience and expertise in the areas of diversity, equity, and social justice.

Faculty appointments are subject to confirmation by the Faculty Senate and shall be made in consultation with college governance committees. With the exception of appointments from the Senate, all appointments shall be made for two years, with terms staggered so that approximately half of the membership is appointed each year. In the first year, half the members will be appointed for a one-year term. Committee members may serve no more than three consecutive terms. SEIDC members are selected by the organizations they represent and appointments are ratified by the Faculty Senate. Unless otherwise specified, members serve renewable two-year terms, and appointments are staggered so that approximately half of the membership is appointed each year.

A faculty chairperson, who shall be appointed by committee members, will be responsible for the agenda. The committee shall have a Chairperson and a Vice Chairperson who are elected by the committee’s membership from its faculty membership at the first committee meeting of each Fall Quarter. In the absence of a continuing Chairperson, it is the responsibility of the Vice Chairperson from the previous year to call the first meeting of the Fall Quarter.

BL7.8.2 Meetings

The committee shall meet at least once per month and three times per quarter during the academic year, and more often if the committee chair believes it to be necessary.

Minutes of all meetings shall be forwarded to the Faculty Senate for review as soon as possible following approval by the Social Justice & Equity Committee, Senate Equity, Inclusion, and Diversity Council.

BL7.8.3 Committees and Reportage

The SJEC SEIDC shall maintain the Diversity and Social Justice Grants Committee as a standing committee is empowered to charge standing or ad hoc committees as necessary to effectively meet its charge. The charges and memberships of this all SEIDC committees are approved by the SJEC SEIDC and reported to and confirmed by the Faculty Senate, and all members, membership requirements, and charges are published on the Faculty Senate website.

Standing Committees. Any committees of the SJEC SEIDC shall forward minutes with records of actions from their meetings to the SJEC SEIDC for review as soon as possible following approval. SEIDC minutes shall include a record of action items originating in SEIDC committees and the acceptance of all SEIDC committee minutes. The SJEC is empowered to create additional ad hoc or standing committees as necessary to effectively meet its charge.