Guide for WWU Supervisors and Managers to determine what to do if an employee may have COVID-19

Each question refers to within the past 14 days only. Covid-19 symptoms only manifest within 14 days of exposure.

Was the employee exposed to someone with laboratory confirmed COVID-19 infection or a person under investigation (PUI) for COVID-19?

YES

Is the person being evaluated by a healthcare worker in the United States?

YES

Refer to Guidance for Risk Assessment and Public Health Management of Persons with Potential COVID-19 Exposure

NO

Low Risk

Medium Risk

High Risk

Did all the people involved follow recommended precautions for home care and isolation consistently?

YES

Did the employee have contact with a person with confirmed COVID-19 in any of these situations?
• They live with the person
• They are an intimate partner of the person
• They care for the person

NO

Did the person contact respiratory secretions OR was the person within 6 feet of a confirmed case for a prolonged period?

YES

Was the person in the same indoor environment as someone diagnosed with COVID-19 BUT did not meet the definition of close contact, e.g. in the same classroom or the same hospital waiting room?

NO

What to do if the employee does not have symptoms consistent with COVID-19

• The employee stays in quarantine for 14 days
• The employee stays home with self-monitoring and public health supervision for 14 days
• Employee should not travel if possible

What to do if the employee has symptoms consistent with COVID-19

• The employee begins isolation precautions and contacts their medical provider for further recommendations
• Employee should not travel if they have symptoms
• The employee monitors for symptoms for 14 days.
• They can continue with their current work arrangements.
• The employee continues to practice protective measures such as: washing hands, covering coughs, avoiding touching their face and staying home when sick.

• The employee calls their local health provider
• The employee stays home, avoids contact with others and does not travel until cleared by health provider

Low Risk

Medium Risk

High Risk

No identifiable risk

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