COVID-19 Attestation for Campus Employees

1. In the past 24 hours, have you experienced any of the following symptoms that you cannot attribute to another health condition?

   - New fever or feeling feverish (such as chills or sweating)?
   - New cough?
   - New shortness of breath?
   - New sore throat?
   - New headache?
   - New gastrointestinal symptoms, such as nausea, vomiting or diarrhea?
   - New respiratory symptoms, such as a runny nose or congestion?
   - New fatigue?
   - New muscle pain or body aches?
   - New loss of taste or smell?

2. Within the past 14 days, have you had contact with anyone that you know had COVID-19 or COVID-like symptoms? Contact is being 6 feet or closer for cumulative total of 15 minutes or more with an infected person over a 24-hour period, or having direct contact with fluids from a person with COVID-19 (for example, being coughed or sneezed on).

3. Have you had a positive COVID-19 test for active virus in the past 10 days?

4. Within the past 14 days, has a public health or medical professional told you to self-monitor, self-isolate, or self-quarantine because of concerns about COVID-19 infection?

If you answer “yes” to any of the above questions:

   - You must stay home or leave the WWU facility at which you are working.
   - Follow your department's procedure for calling out sick or requesting to work from home. Refer to the Reporting Communicable Diseases policy (PDF) for more information.
   - Contact the Medical Leave/Disability Administrator in Human Resources if appropriate via email or at 360-650-3771.
   - Contact your health care provider for medical guidance.
   - If you have been on campus within the last 24 hours, please email HR.COVID.Assistance@wwu.edu with the building/room locations that you visited so that they may be cleaned.

Exception for Fully Vaccinated Employees:

If you are fully vaccinated, you are not required to quarantine. However, you must follow all of Western’s health and safety rules, such as wearing a mask and maintaining appropriate social
distancing. **Fully vaccinated employees are strongly encouraged to report their vaccination status.**

People are considered fully vaccinated:

- 2 weeks after their second dose in a 2-dose series, such as the Pfizer or Moderna vaccines, or
- 2 weeks after a single-dose vaccine, such as Johnson & Johnson’s Janssen vaccine.

**Note:** If it has been less than 2 weeks since your shot, or if you still need to get your second dose, you are not fully protected and will need to quarantine if answering “yes” to any of the above questions.

For more information about COVID-19, please visit the WWU coronavirus information web page.

Please confirm your understanding of the requirements by marking the following two checkboxes:

- I read the above statement.
- I attest that prior to coming in to work on today’s date that I DO NOT have any of the above symptoms, nor am I aware that I have been exposed to someone with a confirmed case of COVID-19 who may or may not have these symptoms.

**Signature:**

**Date:**