

Parking & Transportation Advisory Committee Meeting

Monday April 11, 2016

2:30 pm, OM 435

MEETING NOTES

Present: Lea Aune, Rod Koenig (for Greg Hough), Bernie Housen, Merrill Hunt-Paez, Chris Loar, Doug MacLean, April Markiewicz, Bob Putich, Darin Rasmussen, Stephanie Scott, Brian Sullivan, Kurt Willis, and Ethan Wise. *Ex officio:* Carol Berry and Donnell Tanksley.

1. Approval of February 8, 2016 Meeting Notes

Willis **Moved** and Sullivan **Seconded** the Motion to approve the February 8, 2016 Meeting Notes. The **Motion** was **Approved** unanimously.

2. Review and Approve Comprehensive Parking Master Plan Financial Pro Forma

Willis **Moved** and Rasmussen **Seconded** the Motion to approve the Financial Pro Forma. The **Motion** was **Approved** unanimously.

3. Parking Meter Usage Survey Results (See attached)

Rasmussen reported there are 27 parking meters on campus. Parking Services conducted a survey over four days and obtained responses from forty people using the meters. Most people using the meters were students (62%) and visitors (35%). When asked whether they always used metered parking, 53% never or rarely did, whereas 47% often or always did. Most users did not use the meters because they only had coins/currency (83%). Twenty-nine people who were asked whether they could use a credit card to pay responded that 76% would, whereas approximately 6% said no. When asked why they were not using the pay boxes the common response was that the person didn't think they were working.

Overall the results indicated that there would be minimal impact to faculty, staff, students, or visitors by changing to cashless parking meters. Putich added that during the survey it was noted that people were using the metered parking space, but didn't pay. They were using the space to park and wait for passengers to arrive, or kept the motor running and were not "parked".

Willis inquired about those people who do not own a smart phone to pay for parking. What options do they have? He conducted a preliminary analysis of Student Information System data for Pell-grant eligible students and found that 46 students out of 4,000 did not own a phone. When applying the same percentage to Western's student body that would equate to approximately 150 students who might not have a phone. The suggestion was made to cross-reference those students with those that purchased a parking permit or have a bus pass. It

was also noted that students park for free after hours. The lack of a phone might be a non-issue.

The next step is to communicate the change to the campus community and visitors that meters will be removed and cashless pay stations used instead.

4. T2 Appeals and Events Modules

Sullivan reported that these two modules should be in place and operational by August.

5. License Plate Readers (LPRs)

June 20th Parking Services will begin testing LPRs. During the summer, Parking Services will conduct a parallel process of tracking summer quarter permit parking using their current method and the LPRs. Information to the campus community, guests, and other visitors to campus needs to be conveyed about the transition to LPRs. Housen asked when the information will be sent out. Putich stated it would be around May 20th. He added that the website is already being updated.

Rasmussen stated the accuracy of the LPRs depends on the accuracy of license plate numbers registered in the system. It is recognized that errors will be made, for example transposed numbers. Parking ticket appeals submitted to Parking Services will help identify those errors. Most tickets currently issued are for lack of a displayed parking permit.

The question was asked whether this system could work for those people who use commuter packs. Rasmussen stated that when a commuter pack is purchased the buyer is given a code. The person can be at home, realize s/he needs to drive into work that day, and can then go online, log in, enter their code and license plate number, and be in the system when they park on campus. The eventual goal is to have a paperless system.

6. Electric Vehicle (EV) Charging Stations

Rasmussen, Benner, Furman, and VP Van Den Hul met to discuss location, who maintains them, what space is sacrificed, whether a permit is required, how long vehicles can be parked, etc. Some of the decisions made were that a special permit would be required, it will be a pay per use system, stations will be located in the south campus C lots and possibly at the Vehicle Research area just east of Engineering Technology building in the fenced area. They should also be solar powered.

The question was asked whether people would be paying for electricity they use. Rasmussen stated electricity is inexpensive, but state law prohibits gifts of state resources. Alternatively, the state may perceive this as part of an incentive program or electrical use may be at the *de minimis* level. The university would still require a permit to use the stations for its record-keeping. The University of Washington has EV stations and some of these questions could be answered by them.

7. South Campus Lot Paving – Parking Displacement

Rasmussen reported that R (student resident) parking lots are being considered for use over the summer since many of those lots will be sparsely used. They are also looking at Sehome

High School and the Lincoln Creek Transportation Center for alternative parking. Those will require some mechanism by which to transport people to campus once they have parked their vehicle. Parking on campus is still going to be problematic regardless of what plans are implemented, especially for athletic events and conferences, besides those coming to campus to work or take classes.

8. Items from the Floor

Berry stated the Sustainability Action Plan is available for comments and feedback. It can be accessed at <http://www.wvu.edu/sustain/involved/sap/>.

Rasmussen stated the announcement will be going out soon about Parking Services moving to cashless operations and welcomed feedback from the PTAC members. Putich stated that feedback could be sent to him and Tanksley.

Meeting Notes approved May 9, 2016.

Had a meeting close by	No	No; had to stop to get coins	Student	Yes	7G, 3/2, 2-4
Doesn't have cards	Yes	Yes	Student	No	7G, 3/2, 2-4
Total number of parkers=5; total interviewed=5					
Running late	No; sometimes	No; doesn't want additional fee	Student	Yes	17G, 3/2, 12:30-3:30
Running late	No; Rip off; university takes advantage	No; had to get a roll of quarters	Student	Yes	17G, 3/2, 12:30-3:30
Running late	Often	No; coin is annoying	Student	Yes	17G, 3/2, 12:30-3:30
Need to park	Yes	No	Student	Yes	17G, 3/2, 12:30-3:30
Didn't want to walk	Often	No; never used pay station doesn't trust it	Student	Yes	17G, 3/2, 12:30-3:30
Running late	No; Sometimes	No; coin is inconvenient	Student	Yes	17G, 3/2, 12:30-3:30
2 parkers were missed; 5 idled and left; total number of parkers=8; total interviewed= 6					
Saw meter 1st	Yes	No	Visitor	N/A	17G, 3/7, 3-4:30
Didn't know about the pay station	Yes	No	Student	N/A	17G, 3/7, 3-4:30
Total Parkers=2; Total interviewed=2					
Pay Station out of order	Yes; Once a week	No; has a card as well	Student	Yes "that would be nice"	12A, 3/8, 8-10
Pay Station out of order	Yes; Once a quarter	No	Student	Yes	12A, 3/8, 8-10
Pay Station out of order	Often	No	Student	Yes	12A, 3/8, 8-10
Pay Station out of order	Often; when late (usually)	No	Visitor (rec center; local)	Yes	12A, 3/8, 8-10
Pay Station out of order	No; usually doesn't drive	No	Student	Yes	12A, 3/8, 8-10
Pay Station out of order	Only this quarter;	No	Student	Yes; prefers	12A, 3/8, 8-10
One parker did not pay; Total parkers=7; Total interviewed= 6					
Available	No	No	Visitor	No	17G, 3/8, 2-3
Quick	Often; 3-4 times a month	Yes; keeps coin for it	Staff	Yes	17G, 3/8, 2-3

Quick	Sometimes	No	Visitor	No	17G, 3/8, 2-3
Quick	No	No	Student	Maybe	17G, 3/8, 2-3
Meter would not	No; usually walk	Not always, but now	Student	Yes	17G, 3/8,
Total Parkers=5; total interviewed=5					
Faster than pay station	Yes; hard to tell which spots need	No; But would rather use coins "it doesn't	Visitor	Yes	17G, 3/8, 11:30-1
Total Parkers=1; total interviewed=1					
Total= 40 Interviewed; 49 Parkers					