

Parking & Transportation Advisory Committee Meeting

Friday April 17, 2015

10:00 am, OM 435

MEETING NOTES

Present: Greg Hough, Chris Loar, Doug MacLean, April Markiewicz, Darin Rasmussen, Stephanie Scott, Brian Sullivan, and Kurt Willis. *Ex officio:* Julia Gassman and Paul Mueller.

1. Approval of Draft March 10, 2015 Meeting Notes

Willis **Moved** and Rasmussen **Seconded** the Motion to approve the March 10, 2015 Meeting Notes as amended. Changes were as follows:

Page 1, Item 1, 2nd bullet of the 2nd bullet, change “*Simplify the name of the “Altered/Forged” permit to “Forgery”.*” to “*Simplify the name of the “Altered/Forged” permit to “Forged Permit”.*”

The **Motion** was **Approved unanimously**.

2. Discuss Questions/Comments Received by Parking: Post Public Forums

Many of the comments had to do with the proposed permit rate increases for department spaces, Evening permits, and charging to park at the Lincoln Creek Transportation Center (LCTC). Financial impacts to employees, students, and department operating budgets were noted. Most of the questions and comments were responded to by Vice President Van Den Hul, Chair Markiewicz, and Gassman at the forums or via email.

Parking spaces reserved for Facilities Management (FM) vehicles was also identified as a potential issue. Some spaces appear to be underutilized and are empty many days of the week. FM vehicles have also been observed parking in a regular parking spaces for several hours at a time. This displaces permit holders from those lots for which they have paid to park. Rasmussen stated that an audit of FM reserved parking spaces and lot utilization rates needs to be conducted. He suggested discussion be postponed until data could be obtained.

The issue of permits for part-time employees or employees that job share was also discussed. Willis stated that university fees are tied to student credit load where the full rate of any fee is paid if the student is enrolled for 6 credits or more. The same principle could be applied to FTE. There may be even be software or a way to program the existing system to issue permits based on FTE, but needs further investigation and discussion. Rasmussen stated it is a customer service issue since accommodating specialized needs requires an approach outside of current administrative practices. It might entail buying “X” hours or using a special hang tag permit rather than using license plate readers. He suggested setting this topic aside for consideration at a later date.

3. Items from the Floor

ADA (Americans with Disabilities Act) parking spaces on campus are not in compliance with regulations. They are just regular parking spaces that have been signed as ADA spaces. As all lots are addressed in accordance with the Parking Lot Maintenance Plan over the next 7 years, ADA spaces will be striped at the correct size to accommodate ADA permit holders.

Outdoor Emergency Phone systems on campus and in several of the parking lots also are in need of updating. The phone technology is at least 10 years old and is not compatible with current emergency enunciation systems to which the university wants them linked. Each system costs \$20,000 installed and discussions are currently underway as to whether to retrofit the current system or buy new ones.

Meeting was adjourned at 10:55 am.

Meeting Notes approved as amended May 8, 2015.