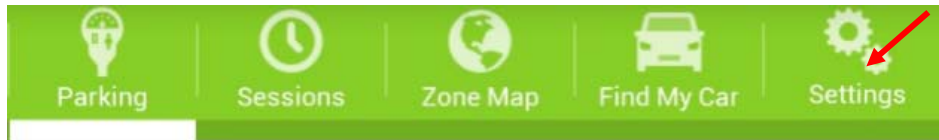


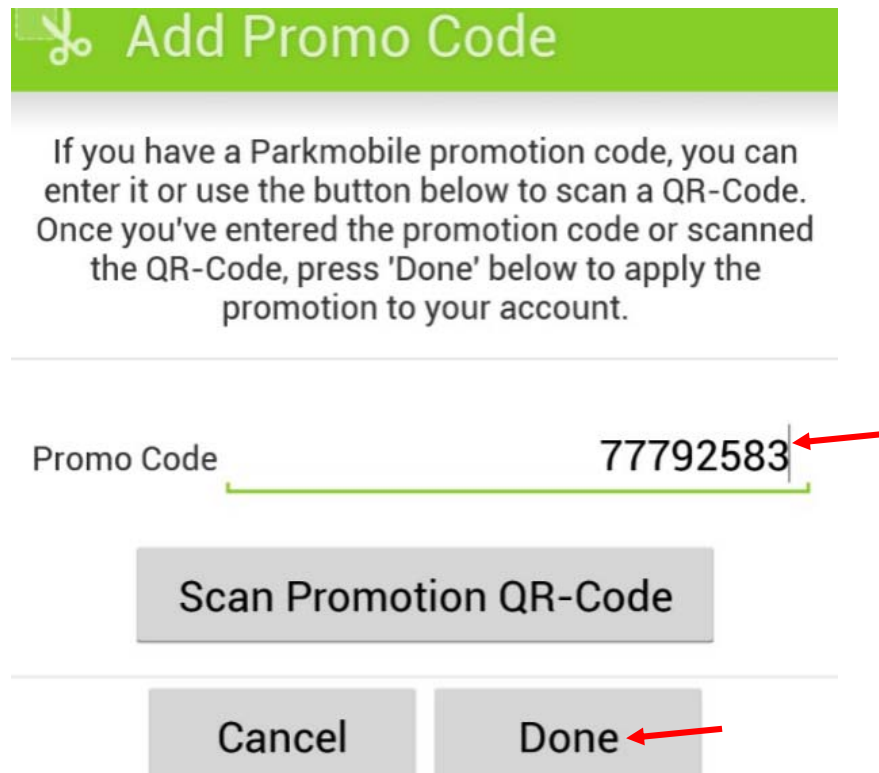
How to Set Up My Promo Code

Upon receiving your promo code, follow the instructions below to set up your code. Note this is required in order to receive the discount at the point of purchasing your parking.

- Login/register Parkmobile app (you will need to follow the registration process)
- Once logged in, select “**Settings**” located on the upper right hand side of screen

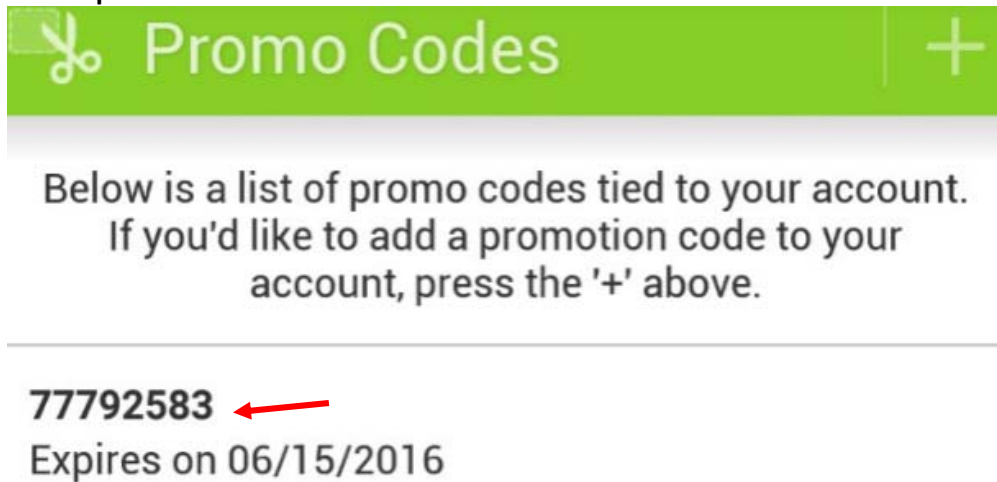


- Select “**Promotion Codes**”
- Enter code and done upon entry

A screenshot of the 'Add Promo Code' screen in the Parkmobile app. The screen has a green header with a scissors icon and the text 'Add Promo Code'. Below the header, there is instructional text: 'If you have a Parkmobile promotion code, you can enter it or use the button below to scan a QR-Code. Once you've entered the promotion code or scanned the QR-Code, press 'Done' below to apply the promotion to your account.' Below the text is a text input field labeled 'Promo Code' containing the code '77792583'. A red arrow points to the end of the code in the input field. Below the input field is a grey button labeled 'Scan Promotion QR-Code'. At the bottom of the screen are two grey buttons: 'Cancel' and 'Done'. A red arrow points to the 'Done' button.

- Confirmation of your promo code will display on screen as well as the date the code expires
- This completes the setup of the promo code and is now ready for use

Example of smartphone confirmation



- Note this process can also be set up online at www.Parkmobile.com by signing in and selecting "Promotions"

Example of online confirmation

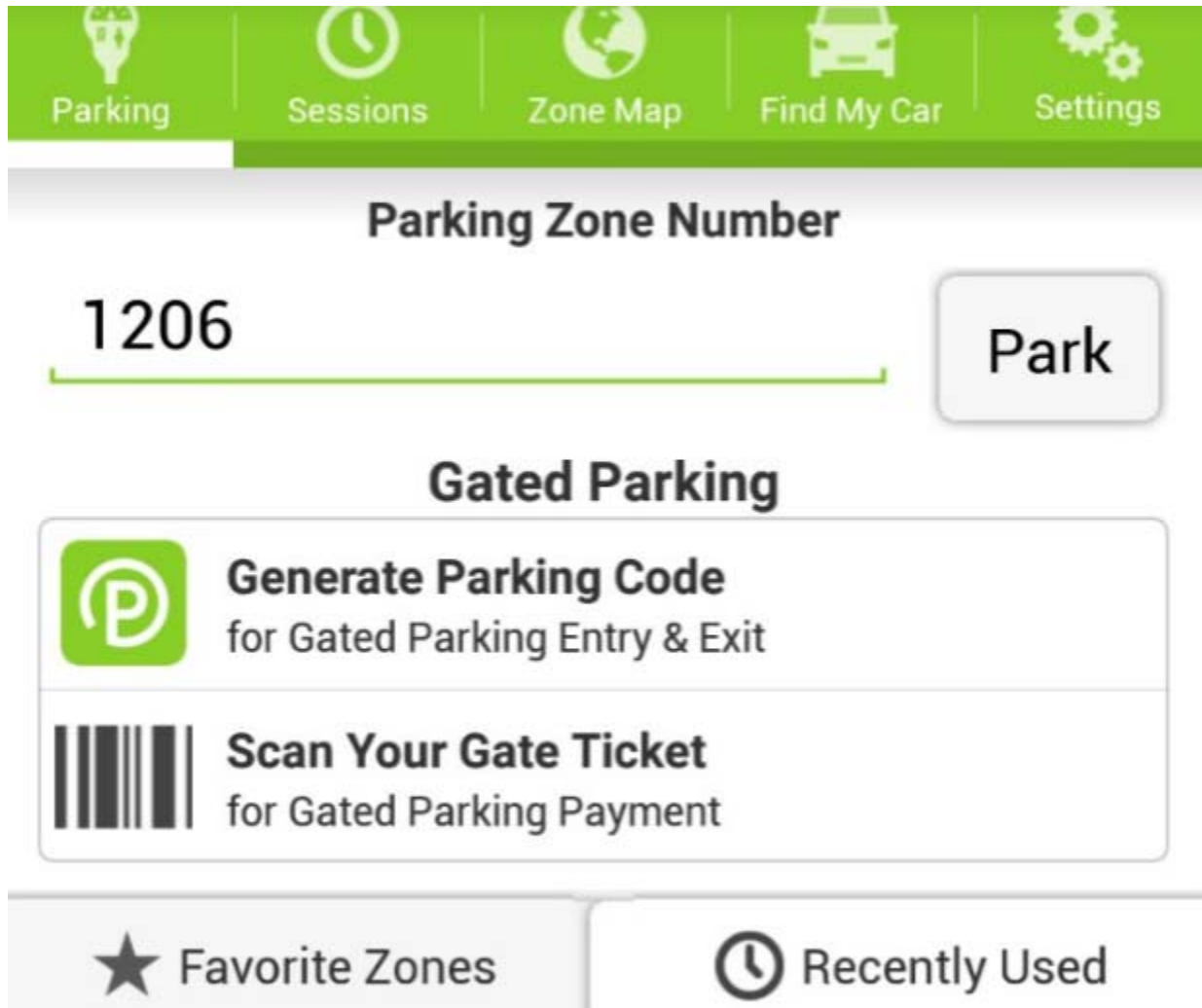
The image shows a web page for Parkmobile. The logo "Parkmobile PARKING MADE SIMPLE™" is on the left. The main heading is "PERSONAL PAGES North America". A navigation menu on the left includes "Home", "Direct parking", "Management", and "Promotions" (highlighted with a red arrow). The "Promotions" section shows a login status "Logged on as: 3602[redacted]@www.edu", a "Promotions" heading, a form to "Enter promotion code" with a "Submit" button, and a table titled "Promotions Associated to Account".

Promo Code	Promo Title	Claim date	Start Date
42581994	WWU Test 6.13.16 PDGODP2	6/14/2016 6:28:27 PM (Eastern Time)	6/14/2016

How to Purchase Using Promo Code

Once you have set up your promo code and it's available for use, you can go and purchase your parking. The same steps are followed as when purchasing, the discount will be applied at the end. Note you need to ensure that you enter the correct "Zone Number" that the promo code was good in (as instructed by the department who invited you).

- Enter the "Zone Number" and select "Park"
- Select "continue" to get to parking options





Parking Zone Number


1206


Park

Gated Parking

 **Generate Parking Code**
for Gated Parking Entry & Exit

 **Scan Your Gate Ticket**
for Gated Parking Payment

 **Favorite Zones**

 **Recently Used**

- Options will appear, select one based on instructions given by department
- The total breakdown will appear on screen

Example of department paying for parking and service fee

Please Confirm

GENERAL

Zone	1206 (Western Washington University)
Vehicle	B67520T - WA
Starts on	Jun 14, 2016 2:02 PM
Ends on	Jun 14, 2016 5:02 PM

PRICING

Parking Cost	\$6.00
Transaction Fee	\$0.25
Discount	\$6.25
Total Cost	\$0.00
Payment Method	Credit Card

Cancel

Start Parking 

- Confirm it is correct by selecting “**Start Parking**” (ensure discount is correct)
- Note, some codes are set up to give a partial discount, thus the remaining balance and transaction fee of .25 cents will be paid by the guest