Western Washington University
Services and Activities Fee Committee Meeting; Budget Presentations
Tuesday, April 3, 2018
OM 340

Present: Christopher Bianco, Brette Boesel, Steve Card, Caitlin Sommers, Keith Harmon, Alex LaVallee, Adam Leonard, Rebecca McLean, Jaden Moon, José Rios-Sanchez, Raquel Vigil, Sara Wilson, Debbie Curry (recorder)

Absent: Eric Alexander, Ichi Kwon, Kaylie Gladwell, Steve VanderStaay

Guests: Megan McGinnis, Casey Haden

Members Not Yet Appointed: Faculty representative (voting member)

Jaden called the meeting to order at 8:05 am.

Jaden asked if there were concerns or amendments to the minutes of the February 23 meeting. There were none; Keith moved to approve the minutes, Alex seconded the motion; the minutes were unanimously approved.

Jaden stated that today’s open hearing had been advertised on the WWU student portal, and also explained the voluntary process that would be followed in making today’s presentations.

Copies of departmental summary sheet and spreadsheets for all of today’s budget presentations were provided to committee members and meeting attendees, and are also attached to these minutes.

Campus Recreation: presented by Adam Leonard and Caitlin Sommers
Reference handouts for specific details.

Adam announced Campus Rec is not looking for an increase this fiscal year, as they will not be replacing the vacant intramural staff position. They will be filling the position this year with a graduate intern or undergraduate senior. Adam feels this will bring power back to the students as well as provide a good professional development opportunity for Caitlin. This year will function as a pilot year and the process will be revisited again next year.

DRAC: presented by Keith Harmon, Jaden Moon, Rebecca McLean and Chris Bianco
Reference handouts for specific details.

Steve and Raquel had questions regarding the dollar discrepancies on two of the spreadsheets provided. After conversation it was determined an error had occur and, at Steve’s request, Rebecca agreed she would update the spreadsheet prior to the next meeting. Raquel requested clarification around reserve policy, fund balances, carry forwards and reserve contingency.

Athletics: presented by Steve Card and Brette Boesel
Reference handouts for specific details.

One of three priorities of the Athletics department includes a mandated hire of a full-time Head Strength Coach. Raquel asked what other revenue sources could fund this position, if S&A fees weren’t approved. Steve shared various scenarios none of which he considered reliable funding sources. Jaden asked if it was
possible to hire a part-time coach rather than full-time; Steve commented that this option would save approximately $40k, however a part-time person would not adequately support student athletes.

Associated Students: presented by Alex LaVallee, José Rios-Sanchez and Raquel Vigil
Reference handouts for specific details.
José commented that their budget projections are still proforma – many areas had been able to make cuts – and that he anticipated having final numbers in 3-4 weeks. Sara reminded the committee of the timeline for preparing Board of Trustees documents and that AS will need to work within that timeframe. José stated they would continue their process, may need to make additional cuts and restate their budget request.

When asked about the availability of the summer revenue numbers, Sara stated she will be working with Extended Education to get projections.

To assist the committee in moving forward, Steve requested Sara request the Budget Office provide information showing what a 4% budget would look like; with a 4% increase, what’s the value and what’s it based on is the question. Sara agreed to talk with the Budget Office.

Jaden moved to adjourn the meeting at 9:01am, Jose seconded the motion.