Western Washington University
Services and Activities Fee Committee Meeting
Friday, February 22, 2019 8:15am
Viking Union 462B

Present: Eric Alexander, Cameron Allen, Jackie Baker-Sennett, Christian Rotter, Steve Card, Jordan King, Millka Solomon, Kurt Willis, Christopher Bianco, Matthew Coelho, Adam Leonard, Rebecca McLean

Guests: Emily Elam, Campus Recreation, graduate intern; Megan McGinnis, DRAC

Absent: Ichi Kwon, Allysa Palmer, Lucas Potes, Steve VanderStaay, Raquel Vigil, Caitlin Somers, Debbie Curry (recorder)

Notes for today’s minutes taken by Rebecca McLean and Kurt Willis.

Jordan King called the meeting to order at 8:17 am, followed by a welcome and introductions of the committee members and guest in attendance.

Agenda Items:
1) Introductions, 2) Approval of February 15 meeting minutes, 3) Follow-up: AAG response to meeting protocol questions, 4) Constituent Orientation: DRAC, Campus Recreation, Associated Students, 5) Position/election.

Approval of Minutes
Jordan asked if there were concerns or amendments to the minutes of the 2/15/2019 meeting. There was one correction on the bottom of page 1 to replace Cameron’s name with Christian. Cameron moved to approve the minutes as amended; Christian seconded the motion. The motion passed unanimously.

Follow-up to Questions from Last Meeting:
Jordan reported on the follow-up from Melissa Nelson, Assistant Attorney General, regarding the two questions raised by Millka on February 1: Melissa’s Response:

1) The OPMA does not allow proxy voting. It does allow people to attend meetings by phone or other remote methods.
2) Roll call votes are not required, but in some situations are considered best practice, for example when Board members vote on fiscally-related issues. It is always good to have an exact record when dealing with money. In your case, because you have a request from someone to conduct roll call votes, you should strongly consider taking them, even if not required, because you know you have someone carefully scrutinizing things. The roll call vote is an extra layer of caution and provides a more thorough record.

Constituent Orientation: Departmentally Related Activities Committee (DRAC):
Cameron and Jordan distributed a two-page handout to guide the conversation. Highlights:

- DRAC is comprised of thirteen voting members who represent Theater Arts & Dance, Music, Student Publications, Communications, and International Affairs Association.
- “Departmentally Related” means that it is an artistic or academic production or event that is intended for a public audience, broader university community, or that represents Western in interscholastic competition of an academic nature.
Department Summaries:

Forensics
- Western Debate has been a “top 20” national program for the past 17 years.
- Open program, i.e. participants aren’t recruited; any WWU student may compete.
- Only WA state school to have a full-time faculty member direct the program.

Music
- S&A fees support music ensembles, chamber music, accompanists, support student travel to conferences, performances, Viking Band, and events related to the educational mission.
- All ensembles are open to students on campus who have previous ensemble experience – regardless of major.

Student Publications
- Includes Western Front, Klipsun, The Planet, Jeopardy, Occam’s Razor.
- Provides for more than 50 student jobs in a variety of roles.
- All WWU students are eligible to participate in publications staff work.

Theater & Dance
- Typically 4-6 per academic year and 1-3 summer shows.
- Opportunities to perform, stage manage, choreograph, design costumes, design & build scenery, and design lighting & sound.
- Travel available to professional theater conferences which allow students to attend workshops, auditions, portfolio reviews, interviews for internships and competitions for scholarships.

International Affairs Association
- Housed within the Political Science department.
- Provides students the opportunity to explore contemporary global issues outside of the classroom.
- Two programs managed: Model United Nations team, and Services Events & Programs division. Model UN participants travel to a variety of conferences each year. WWU has achieved high honors at these events. Services Events & Programs serves to bring international issues to campus through the facilitation of speakers and through running high school and collegiate Model UN programs.

Constituent Orientation: Campus Recreation:
Matthew distributed a three-page handout to guide discussion
- Campus Recreation Services is made up of the Wade King Recreation Center, Sports Clubs, and Intramural Sports.
- S&A Fees are used for administrative support (47%), Sports Clubs (40%), and Intramurals (13%)

Sports Clubs:
- Run by and for students. Coaches are volunteers.
- Typically 25 teams and over 700 student athletes.
- Team members pay “dues” to participate to help offset field, facility, and travel costs. Might range from $1,500+.
- Each team is required to do 150-200 hours of community service a year.
- Each team must fundraise at least 50% of what their team is allocated from the S&A Fee.

Intramural Sports:
- 20 sports offered with typically over 3,000 participants.
- Funds cover salaries of student positions: referees, supervisors and an office staff member.
- Lucas is currently 50% Intramurals coordinator.

The Recreation Center Fee is not used for sports clubs or intramurals.
Constituent Orientation: Associated Students (The AS)
Ally referenced a PowerPoint presentation to highlight the AS program.
- The AS is WWU student government (Board & Senate), and organizations & programs.
- Student Government: Board = executive branch; Senate = legislative branch.
- 98% of the AS is funded by the S&A Fee.

Today’s meeting adjourned at 9:29 am.

Next meeting:
Friday, March 1, 2019, 8:15-9:30am, VU462B
Agenda: Discussion about budget development