



Draft 2019-2021 Capital Request and 2019-2029 Capital Plan

Board of Trustees

April 13, 2018

CAPITAL PLANNING AND DEVELOPMENT PROCESS

After discussions with the Vice Presidents, the University Planning and Resources Council (UPRC), a standing committee of the Faculty Senate, and stakeholders, it was agreed that the processes for developing the 2019-2021 Capital Request and 2019-2029 Capital Plans would remain as used last biennium.

The timeline was divided into two phases (see Attachment A). **Phase 1** for Intermediate/Major projects greater than \$2,000,000, and **Phase 2** related to Minor Works requests of \$25,000 to \$2,000,000.

Phase 1

Phase 1 began in November 2017. The Vice Presidents were asked to re-evaluate existing and propose new Major and Intermediate projects for consideration in the 2019-2021 capital request plan and 2019-2029 ten-year capital plan with an emphasis on how they fit into the University's strategic plan and mission.

The UPRC reviewed and discussed projects and project evaluation criteria for both Major/Intermediate and Minor Works projects in February 2018.

On March 30, 2018, the Vice Presidents Draft 2019-2021 Capital Request and 2019-2029 Capital Plan was linked to the Facilities Development and Capital Budget webpage for review by the UPRC and the campus community with notification to the UPRC members directly, and the campus community via Western Today.

The UPRC's April 4, 2018 meeting to hear the presentation of the plans and comment was also audiocast to campus.

Phase 2

Phase 2 began in November 2017. Faculty and staff submitted Preservation and Programmatic minor works requests to their supervisors; the supervisors submitted those requests to their Planning Unit Leaders. The Planning Unit Leaders made their recommendations to their Vice President, and the Vice Presidents ranked and submitted their divisions' minor works requests to Facilities Development and Capital Budget. Divisional priorities were merged into combined Preservation and Programmatic lists

and the lists were linked to the Facilities Development and Capital Budget webpage for review by the UPRC and the campus community with notification to the UPRC members directly, and the campus community via Western Today.

Over the next couple of months, the Vice Presidents will meet to consider the information gathered from the campus community, the UPRC, and the Board, and will refine their recommendations. The President will bring the final 2019-2021 Capital Request and 2019-2029 Capital Plan to the Board for approval during their June 2018 meeting.

Project proposals for the 2019-2021 Intermediate/Major projects are due to the Office of Financial Management by August 2018.

See Attachment E for an overview of the projects listed in the 2019-2021 Capital Request and 2019-2029 Ten-Year Capital Plan.